



UNDERGRADUATE CATALOG 2023-2027

**EDP UNIVERSITY OF PUERTO RICO, INC
JANUARY 2023 - DECEMBER 2027**

Hato Rey | San Sebastián | Manatí | Humacao | Villalba

Undergraduate Catalog

2023 – 2027

Revised April 5, 2024

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Humacao Branch Campus
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Humacao, PR
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Manati Branch Campus
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Manati, PR
(787) 621-3652

Villalba Branch Campus
149 Street, Km. 54.02, Villalba Arriba
Villalba, PR
(787) 588-0003

Caguas Branch Campus
Urb. Caguas Norte II, Ave. Rafael Cordero, 5
Calle Genova, Caguas, 00726
(787) 653-4343



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Message from the President

EDP University was founded in 1969 by my dear parents. Since 1997, I have presided the university and we have managed to innovate and develop various modalities and models of studies.

Many have asked what the EDP initials stand for, Electronic – Data – Processing. Since our beginnings, we have integrated the latest technologies in our academic offerings, always identifying and serving different niches and underserved populations. During the famous Y2K (year 2000), many people thought that existing systems could collapse as they would not be able to recognize a year above '99, but many EDP trained programmers were able to intervene.



In 2000, we initially began the accelerated adult's modality academic offerings in various technology and administration programs. Since then, we have developed a schedule of accelerated bimesters for adult professionals who are pursuing a degree and online courses, initially complementary. Since 2008, we have re-conceptualized the bimester education model for adult Hispanic residents of the United States so that they could study nursing. Through this modality, we have contributed to the economy of Puerto Rico in a proactive and creative way; their stays in Puerto Rico strengthen the communities we serve.

In 2011, we began to offer distance education through the Associate Degree in Business Administration, a program that is 100% online. To date, we have expanded our academic offerings to continue offering quality and accessible distance education.

In 2013, we became EDP University and opened two additional centers to go along with the two main campuses. In 2017, just before Hurricane María, we opened a fifth academic unit. In 2020, with the start of the pandemic, the academic transition to distance education was possible because we had two online platforms and an increasing enrollment of students who do not reside in Puerto Rico.

I welcome you to become a part of the success of our institution. Our slogan is KNOWLEDGE IS POWER, a power that is in you, in everything that you can achieve through education. I look forward to meeting you and presenting you with your diploma on graduation day.

Gladys Nieves Vázquez, P.E.
President

General Information

Institutional Profile

EDP University of Puerto Rico, Inc. is a private non-profit Institution of higher education, incorporated under the laws of the Commonwealth of Puerto Rico. The Institution's main campus is located in Hato Rey, a district of the Municipality of San Juan. A second campus is found at the Municipality of San Sebastian, situated in the western side of the island. Four Branch Campuses are located at the Municipalities of Manati, Humacao, Villalba and Caguas. The Institution offers a variety of academic programs within the fields of Technology, Administration, Arts, Science, Criminal Justice, Political Sciences, Design, Nursing and Health.

EDP University of Puerto Rico, Inc. is licensed by the Board of Postsecondary Institutions. Furthermore, the Institution is accredited by the Middle States Commission on Higher Education, to award Associate, Bachelor's, and Master's Degrees. EDP University also holds the Accreditations Commission for Education in Nursing (ACEN) accreditation for the Associate Degree in Nursing and Bachelor's in Science of Nursing in Hato Rey, San Sebastian, Manati, Humacao, Villalba and Caguas.

The Hato Rey Campus offers Associate, Bachelor's, Master Degrees and Professional Certificates. The academic offer includes degrees in the areas of Administration, Health, Criminal Justice, Science, Nursing, Political Sciences, Technology, Information Systems, Design and Naturopathy.

The San Sebastian Campus offers Associate, Bachelor's and Master Degrees. The academic offer includes degrees in Technology, Health, Nursing, Sciences, and Criminal Justice, Political Sciences and Design.

The Humacao Branch Campus offers Associate and Bachelor's Degrees. The academic offer includes degrees in Technology, Administration, Nursing, and Design.

The Manati Branch Campus offers Associate and Bachelor's Degrees. The academic offer includes degrees in Technology, Nursing and Design.

The Villalba Branch Campus offers Associate and Bachelor's Degrees. The academic offer includes degrees in Technology, Administration, Nursing, Health, Political Sciences and Criminal Justice.

The Caguas Branch Campus offers Associate and Bachelor's Degrees. The academic offer includes degrees in Technology, Design, Nursing, and Criminal Justice.

The Institution provides student funding through the following agencies:

- United States Department of Education
- State Vocational Rehabilitation Agency

- WIAO (Workforce Investment Act) San Juan Office
- WIAO (Workforce Investment Act) Carolina Office
- Department of Veterans Affairs Vocational Rehabilitation
- Reserve Officers Training Corps (ROTC)
- Americorps

The Institution maintains active memberships with the following entities:

- Certified Public Accountants Association of Puerto Rico
- National Resource Center for the First-Year Experience
- Association of Certified Fraud Examiners (ACFE)
- Consortia of Puerto Rico University Resources Developing Alliance against Alcohol Abuse, other Drugs and Violence
- Professional Counseling Association
- Asociación de Colegios y Universidades Privadas (ACUP)
- Association of Governing Boards for Universities and Colleges (AGB)
- Hispanic Educational Technology Services (HETS)
- Puerto Rico Association of Student Financial Aid Administrator (PRASFAA)
- National Association of Student Financial Aid Administrator (NASFAA)
- Puerto Rico Private Education Association
- Hispanic Association for Colleges and Universities (HACU)

Brief History of the Institution

EDP University of Puerto Rico was established in 1969 in Hato Rey, PR. The main campus is located within the San Juan metropolitan area, in the city's financial and banking district of Hato Rey. The Institution was established in response to Puerto Rico's and the Caribbean's vast demand for specialized technicians within the fields of electronics, computers, and data processing. The rapid economic development and growth of technology on the Island generated a need for an Institution such as ours. In 1978, a second campus was established in the Municipality of San Sebastian, located to the western side of Puerto Rico. Two Additional Locations in the Municipalities of Manati and Humacao were established in 2013, both were changed to Branch Campuses in 2018. In 2016, the Institution established a Branch Campus in the Municipality of Villalba.

Dr. Aníbal Nieves created the Institution, an Industrial Engineer, who also held a Doctoral Degree in Business Administration with a concentration in Information Systems. His aim of providing his country with highly trained personnel in specialized fields became a reality with the founding of this Institution.

EDP University, which originally offered one-year programs, has continuously developed and expanded its curriculum in response to the needs of the students and the community. The Bachelor's Degree level was offered for the first time in 1980 and in 1990, we initiated a Master's Degree level program. Over time, academic offerings have been developed to include the fields of Technology, Administration, Arts, Science, Criminal Justice, Nursing and Health. Nontraditional modalities such as adults accelerated schedules and online courses are in place, facilitating access to fulfilling student needs.

Since the year 2009, the Institution stands as a non-profit institution of higher education, incorporated under the laws of the Commonwealth of Puerto Rico. In 2013, EDP College of Puerto Rico became EDP University of Puerto Rico. In the same year, two additional locations were established in Manati and Humacao.

In 2014, a Master's Degree in Naturopathic Sciences for the Hato Rey Campus was created. The Associate Degree in Nursing is accredited in 2016 by ACEN. In 2017, a third Branch Campus was developed in Villalba. In 2021 the Baccalaureate in Science of Nursing was initially accredited by ACEN. In 2023, the Caguas Branch Campus was opened.

Educational Philosophy and Institutional Mission and Vision

Philosophy

We are an Institution that reaffirms a commitment to technology and socio-humanistic values with excellence and integrity. We are grounded in values such as tolerance, respect for diversity, and social and ethical responsibilities in all dimensions.

We reaffirm our commitment with Puerto Rican and worldwide cultures. We believe in the capacity of the human being to be self-directed, in the integration and collaboration of our Institution with the community, and in the contributions of our alumni to the social and economic development, environmental protection, healthy lifestyles, and cultural enrichment of our surrounding community.

This philosophy is represented in the Institution's revised Mission, which in essence is an updated rewriting of the Mission that guided the Institution for 43 years.

Mission

EDP University is a technological and socio- humanistic higher education Institution, leader in the education of professionals in the Arts, Sciences and Technology. We constitute a learning community that offers graduate and undergraduate academic programs through diverse modalities that promote active learning and the integral development of students, as they are the center of the educational process.

Vision

EDP University of Puerto Rico adopts the Model of Entrepreneur University. It assumes and seeks knowledge as an axis for innovation, sustainability and competitive economic development of its constituents in and out of Puerto Rico.

Institutional Goals

The goals, which are aligned with the Mission, fall into four categories. These categories include the Academic, Student, Administrative, and Community areas.

Academic Affairs

The goals in this area are to:

1. Offer and develop excellent, pertinent, and relevant graduate and undergraduate academic programs in the Technology, Administration, Arts, Science, and Health related areas.
2. Integrate information technology into the academic offerings and the Institution's administration.
3. Offer a General Education Program that promotes the development of competencies in the following areas: oral and written communication skills in Spanish and English, computer literacy, information literacy, critical thinking, scientific, math, culture, and the acquisition of social, humanistic, tolerance, and diversity values.
4. Systematically assess Institutional effectiveness and student learning outcomes as a basis for decision-making and Institutional renewal.

Student Affairs

The goals in this area are to:

1. Offer student support services to assist students in achieving their educational objectives in the profession aspired to and their development as integral human beings.

Administrative Affairs

The goals in this area are to:

1. Provide a physical, human, and technological infrastructure that guarantees optimal conditions for the development of academic programs.
2. Continue to strengthen the Strategic Planning process for the strengthening of Institutional resources and the achievement of academic excellence.

Community Affairs

The goals in this area are to:

1. Promote and sustain social and ethical responsibilities among the members of the community.
2. Encourage a relationship of mutual development between the Institution and the community.

Institutional Information

Certificate of Incorporation:

EDP University of Puerto Rico, Inc. is a corporation organized under the laws of the Commonwealth of Puerto Rico on March 4, 1969, file number 20818.

Board of Directors

Founder President:

Gladys Vázquez Díaz, BBA, MHSA

President

Rafael Del Valle Vega, CPA

Vice President

José Alvarado Vázquez, JD

Secretary:

Sylma I. Collazo Correa, JD

Treasurer:

Jan J. Cot, BA

Members:

Alvin Cardona, DDS

Christian L. Rochet,

Gladys B. Nieves, MA

Grymarys De Jesús Afanador, JD

Héctor M. Ramos Torres, Eng.

Juan Avilés,

María del C. Betancourt, JD

Rosa Castro Ávila, MD

Rosana López Santos, CPA

Sacha Delgado, MA

Administration

Central Administration

President:

Gladys T. Nieves Vázquez, PE, MBA

Provost and Executive Vice President:

Marilyn Pastrana Muriel, Ed.D.

Vice President of Finance:

Luis Rivera Colón, CPA, CIA

AVP for Institutional Compliance:

Alberto López Mercado, Ed.D.

AVP for Nursing, Research and Development:

Nydia Rivera Vera, MA

AVP for Educational Innovation:

Sandra Arroyo, MA

AVP for Administration and Technology

Luis Fuster, MS

AVP for Financial Affairs:

Marie Luz Pastrana Muriel, BBA

AVP for Strategic Growth

Mayra Rivera, MBA

AVP for Student Affairs

Enid Cartagena, MSC

Institutional Director for Accreditations, Licensing and Assessment

Marjorie M. Maisonet Rivera, MBA

Institutional Director for External Funds

Carmen I. Negrón Castro MA

Institutional Assessment Director

Raimar Martinez, Ed. D.

Institutional Coordinator for Compliance and Title IX

Javier Noriega-Costas, J.D., RUA., ABA, CAPR

Institutional Director for Academic Assessment

Lillian Alers Soto, Ed.D.

Institutional Clinical Experiences Director

Alfredo Del Valle, BBA

Nursing Placement and Management Coordinator

Lizmarie Marrero Ortiz, MBA

Nursing Placement and Management Coordinator

Héctor O. Rivera Moreno, BBA

Institutional School of Nursing Dean

Carmen E. Rosa Arce, DNS

Institutional Director for Academic Services Hybrid Modality

María de los Milagros Rivera Cancel, MBA

Student Services Coordinator Hybrid Modality

Julitza Marquez Torres, BA

Student Services Coordinator Hybrid Modality

Zeneida Febles Colón, MA. Ed

Technology Affairs Dean

Ramón Mallol Martínez, Ph.D.

Data Base Administrator

Verónica Rivera Molina, MIS

Campus Vue Portal Administrator

Wilmer D. Maldonado Martínez, MIS

IT System Administrator

Luis D. Pérez Velilla, MIS

Financial Aid Institutional Director

Vinellie Picón, BA

Bursar's Institutional Director

Marisol Díaz, MSM

Analysis and Budget Director

Héctor L. Babilonia Bayona, MBA

Payroll and Disbursement Director

Helen Martínez Pantoja, MBA

Human Resources Institutional Director

Héctor Vázquez Díaz, MBA

Institutional Distance Education Academic Dean

Sheila Velez Ocasio, M. Ed

Distance Education Academic and Student Director

Ileana Ortiz Flores, M. Ed

Product Content Coordinator

Jannette Sánchez Nazario,

Instructional Designer

Stephanie Barroso Meléndez,

Virtual/LMS Platforms Coordinator

Manuel Carrión, MA

Virtual Student Services Coordinator

Karlamary Mulgado,

Institutional Registrar

Glenda Rodríguez, MBA

Institutional Director for Admissions

Dendy Vilá, BBA

Marketing Institutional Director

Alba Ferrer, MA

Marketing and Communications Institutional Coordinator

Keila E. López Collazo, MBA

Graphic Designer

Andrea Colón, BA

Psychosocial Support Center & Student Retention Institutional Director

Arlette Valpaís, Ed.D.

Institutional Director for the Editorial

Edgardo Machuca Torres, Ph.D.

Institutional Director for the Technical Division and Continued Ed

Janet Hernández,

Hato Rey Campus Administration

Hato Rey Campus Chancellor

Enid Cartagena, MSC

Academic Affairs Dean

VACANT

Student Affairs Dean

Yaitzaenid González Meléndez, Ed.D.

Assistant Dean of Student Affairs

Gladys Rivera, MS

**School of Arts and General Education
Director**

Edgardo Machuca Torres, Ph.D.

**School of Business Administration
Director**

VACANT

School of Nursing Director

Eliot Rivera Sánchez, PhD, MSN, RN

School of Science and Health Director

José Ramirez Aguilera, DMD

School of Technology Director

Carlos E. Calvo Heisenberg, MIS

San Juan School of Design Director

Elizabeth Thon Piñero, BFA

Interior Design Program Specialist

Rosa Acevedo Pabón, B.Arch

School of Criminal Justice Director

Dennis Morales Rodríguez, MA

Criminal Justice School Specialist

VACANT

Graduate School Director

Pablo Rodríguez Feliciano, DBA

Adults Modality Director

Frank Martínez, MA

Admission's Director

Jason Ayabarreno Luzunaris, BA

Promotion's Director

VACANT

Registrar's Office Director

Marien De Jesús, MBA

Bursar's Office Director

Marisol Rodríguez Reyes, BAE., BPC

Financial Aid Director

María Colón Torres, MBA

Placement Director

Christian Rosado Mateo, BA

Information Resources Center Director

Ivelisse Colon Montes, MA

Computer Center Director

Héctor Alejandro Pastrana, BISDI

**Associate Director for Information
Systems**

VACANT

Academic Support Center

Baldielys M. Cruz Reyes, BSS

Counselor

VACANT

Laboratory Technician

Maritza Rodríguez, MS

San Sebastian Campus Administration

San Sebastian Campus Chancellor

Doris V. Rodríguez Quiles, Ed.D.

Academic Affairs Dean

Zilma Santiago Pabón, PhD

Student Affairs Dean

Xiomara Rivera Sanchez, BA Ed

School of Arts and General Education Director

Marcelino González Ortiz, MA

School of Science and Health Director

Luis Bosques Rodríguez, MS

School of Technology Director

José A. Arce Colón, MA

School of Nursing Director

Ivette Crespo Morales, MSN

San Juan School of Design Director

Elizabeth Thon Piñero, BFA

San Juan School of Design Specialist

Carmen Peña Rosa, BA

School of Criminal Justice Director

Dennis Morales Rodríguez, MA

Registrar's Office Director

Giselle Sosa,

Bursar's Office Director

Teresa González Fuentes, BBA

Admission's Director

Nydia Méndez Vargas, BBA

Financial Aid Director

Luz Rivera Crespo, BBA

Promotions Director

VACANT

Information Systems Director

José Arce Colón, MA

Academic Support Center

Ivonne Rosado Serrano, MA

Information Resources Center Director

Marisol Giraud Mejías, MLS

Humacao Branch Campus Administration

Branch Campus Director

Karen Bermudez Felix, BS

Administrative Sub-Director

Arelys Del Valle Berrios, BA

Manati Branch Campus Administration

Branch Campus Director

Dr. Alberto López, Ed.d.

Villalba Branch Campus Administration

Branch Campus Director

Vivian Sanes Ramos, BA

Administrative Sub-Director

Ivonne Cosme Torres, MBA

Caguas Branch Campus Administration

Branch Campus Director

Dendy Vilá, BBA

Administrative Sub-Director

Glorycelis Castro,

Student Information

Admissions Policy

It is the policy of EDP University of Puerto Rico, Inc., to provide access, admit and offer services to students without regard of: race, color, gender, age, religious or political affiliation, nationality, ethnic origin, or handicap condition. Prospective students may apply for admission at any time during the academic year. Regular academic terms start in August and January; summer sessions are also offered. The Institution's policy of non-discrimination on the basis of any handicap condition is in agreement with the requirements and provisions of the Rehabilitation Act of 1973, as amended, and its' implementing regulations.

EDP University of Puerto Rico, Inc., fully complies with the provisions of the Family Education Rights and Privacy Act of 1973, known as the Buckley Amendment, which protects the rights and privacy of parents and students.

Our admissions policy provides access to equal educational opportunities for qualified admitted candidates to pursue the completion of a degree in their chosen field of study.

Application for Admission

New Admissions Requirements

Official application forms may be obtained upon request from the Admissions Office. Eligibility for admission is based on the fulfillment of the following requirements:

1. Evidence of graduation from an accredited secondary school or its equivalent with a minimum grade average of C, except for the School of Science and Health, and School of Nursing programs which have a 2.5 minimum grade point average requirement.
2. Candidates for admission must take either the College Entrance Examination Board tests or the placement tests offered by the Institution. Although these scores will not be considered as a criterion for admission, they will be used for placing students by achievement levels. (Applies for students under 21 years of age).
3. An admission fee of \$15 must accompany the application form. This fee is nonrefundable.
4. If the student is under 21 years of age, an Immunization Certificate is required.
5. Candidates for admission into the Adult Modality or the Associate Degree in Executive Security and Protection must provide evidence of age: the student must be 21 years or older.
6. Candidates for admission into the Nursing, Pharmacy Technician, Biotechnology, Criminal Justice and Medical Emergency Technology programs are required to go through an interview.
7. Candidates for admission into the Nursing program are required to submit an essay.
8. The admissions committee may, grant provisional admission to some students who lack one (1) or more of the above mentioned requirements.

9. Students admitted to the Adults Modality, Online or international students must comply with the following requirements:
- Own an electronic address
 - Have access to a computer
 - Have access to the Internet
 - Possess Internet navigation basic skills

If required to travel to Puerto Rico:

- Admission to the program of study
- Assume travel, and cost of living expenses.

If within a clinical educational component, documents required for admission:

- Background Check*
- Hepatitis B Vaccines
- COVID-19 Vaccines
- Health Insurance
- Doping Test
- Immigration status documents in the case of non-American citizens (Permanent Residency, Parole I-94, Naturalization Certificate).
- CPR
- Varicella Vaccine
- Antibodies
- “Ley 300”
- Other credentials may be required according to the clinical practice center

*Documents must be issued from the state of residency.

Transfer Student Admission Requirements

EDP University will only consider transfer students from accredited Institutions of higher education. These students must comply with the following requirements:

1. Submit an official application for admission along with a nonrefundable \$15 admissions fee.
2. Forward to the Registrar an official transcript from previously attended institutions.
3. If the student is less than 21 years of age an Immunization Certificate is required.
4. Our Institution reserves the right to determine the number of transfer credits to be granted to students. Only those courses completed with “C” or “P” grade or better will be considered for transfer credit. Students will receive an official evaluation of transfer credits when EDP receives the official transcript.
5. A preliminary evaluation, to determine student’s courses program, is done with an unofficial transcript. All transfer students must complete a minimum of 30 credits in residence in order to receive an Associate Degree from our Institution or 45 credits for a Bachelor’s Degree.
6. Submit an official high school transcript or its equivalent if the student has not completed a post- secondary degree.

7. Candidates for admission into the Nursing, Pharmacy Technician, Biotechnology, Criminal Justice and Medical Emergency Technology programs are required to go through an interview process.
8. Candidates for admission into the Nursing program are required to submit an essay.
9. Students admitted to the Adults Modality, Online or international students must comply with the following requirements:
 - Own an electronic address
 - Have access to a personal computer
 - Have access to the Internet
 - Possess Internet navigation basic skills

If required to travel to Puerto Rico:

- Admission to the program of study
- Assume travel and cost of living expenses.

If within a clinical educational component, documents required for admission:

- Background Check*
 - Hepatitis B Vaccines
 - COVID-19 Vaccines
 - Health Insurance
 - Doping Test
 - Immigration status documents in the case of non-American citizens (Permanent Residency, Parole I-94, Naturalization Certificate).
 - CPR
 - Varicella Vaccine
 - Antibodies
 - “Ley 300”
 - Other credentials may be required according to the clinical practice center
10. To evaluate credits from a foreign country, the student must submit an official foreign credentials evaluation issued by an authorized agency. These agencies are recognized by the US Department of Education and are identified in NACES (National Association of Credential Evaluation Services). For example: Josef and Silny & Associates, Academic Evaluation Services, Inc, Span Tran: The Evaluation Company, among others.

*Documents must be issued from the state of residency.

International Students

All applicants must complete the admission process prior to filling the I-20 Form. Additionally, eligibility for admission of international students is based on the fulfillment of the following requirements:

- Degree equivalence issued by a recognized credential evaluation agency.
- Proof of income (bank statements of at least six (6) months, statement from the sponsor).

- Copy of Passport.
- U.S. address (Puerto Rico) (where the applicant will reside for the duration of his/her studies).

After all documents are submitted the Institution will complete the Form I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status) and give it to the student so he/she can apply for the VISA on his/her country of residence.

Student Financial Aid

Student Financial Aid Program

The goal of the Student Financial Aid Program is to provide low income students with equal educational opportunities through financial support.

Our Student Financial Aid Program operates under the basic principle that the primary responsibility of financing higher education comes from the parents. Therefore, the majority of the funds are offered under the economic criteria of need. Providing a fair distribution of the financial resources is in agreement with state, federal, and Institutional dispositions.

The Program is made up of various components, such as: scholarships; student money loans made available at a low interest rate with reasonable conditions of repayment; and Federal Work Study Program which allows students to acquire work experience related to his/her program of study while receiving compensation for the work, thus helping with the costs of education. Students are eligible to receive financial aid from all three (3) components, pending on the availability of funds.

How to Apply for Financial Aid

Financial Aid is awarded annually, thus eligible students must apply each year.

Students must submit the Free Application for Federal Student Financial Aid (FAFSA) or FAFSA renewal documents to the U.S. Department of Education. The application can be directly accessed through FAFSA's website: <https://studentaid.gov/h/apply-for-aid/fafsa>

The amount of financial aid awarded to individual students may vary each year according to their need, type of aid, academic performance, and available funds.

In order to meet eligibility requirements, the student must:

- Have a valid Social Security number
- Be a U.S. Citizen or eligible non-citizen
- Be enrolled or accepted for enrollment as a regular student in an eligible degree or certificate program.
- Have completed the requirements to obtain your High School Diploma, Educational Training Certificate (GED) or Bachelor
- Have no debt to loans or overpayment of financial aid.
- Not be in default status due to non-payment of Title IV loans.
- Do not exceed the amount of money in loans.
- Maintain satisfactory academic progress.

Types of Financial Aid

Federal Pell Grant

This program was designed to provide financial aid to low-income students who are beginning or continuing university/college studies. To benefit, the student must fill out the corresponding application in our Office, where it will be processed and sent to the Federal Department of Education, or through the Web at <https://studentaid.gov/h/apply-for-aid/fafsa>. To receive a Federal Pell Grant, the student must not have earned a Bachelor's Degree. This grant helps undergraduate students pay for their postsecondary education. Students must be enrolled on at least three (3) credits and meet all the requirements of the program to be considered eligible. For the academic year 2023-2024 the maximum annual award is \$7,395.00.

Campus-Based Programs

Federal Supplemental Educational Opportunity Grant (FSEOG). It is a supplementary aid, which is granted based on the financial need of the student and the funds available in the institution. In order to receive it, the student must be taking at least six credits and show a financial need of EFC 0. The amount of the award is contingent to availability of funds.

Federal Work-Study Program

The Federal Work-Study Program provides part-time job opportunities to eligible undergraduate and graduate students with financial need allowing them to earn a supplemental income to help pay for their education expenses. The program encourages, to the extent possible, work related to each student's course of study or professional objectives.

Loan Programs - Federal Direct Loan

The William D. Ford Federal Direct Loan Program

The Direct Loan Program provided by the Federal Department of Education, provides low-interest loans to undergraduate and/or graduate students with economic needs. The government pays interest on loans while borrowers are in college, in the grace period, and during deferment. Loans are subject to annual and aggregate loan limits. Loan cancellation is available for employment in certain designated fields and under certain conditions.

Puerto Rico State Aid Program (PAE)

The government of Puerto Rico provides annual funds to undergraduate and graduate students, such as: *Ayuda Educativa Suplementaria BETA*, aimed for students in academic programs of Certificate, Associate or Baccalaureate Degree level. This award is supplementary to other aid that the student receives from other sources.

Vocational Rehabilitation Program

Our Institution strives to offer equal opportunities for all students. Prospective students from the Vocational Rehabilitation Program are encouraged to apply for admission at the Institution. The

Institution's physical facilities as well as its faculty and administration are in tune with the needs of physically handicapped students, providing an atmosphere conducive to the enhancement of the student's achievement level.

Veteran's Affairs

The school is approved by the Puerto Rico State Approving Agency to provide academic training to the students under the various GI Bill® programs.

Programs approved for VA Benefits (WEAMS)

<https://inquiry.vba.va.gov/weamspub/buildSearchInstitutionCriteria.do>

Military service personnel, their dependents and other qualified individuals may use their Veterans benefits under the G.I. Bill®, Veterans Vocational Readiness and Employment (VR&E) program or V.A. Contributory benefits. Each of these services has program tuition assistance for eligible students to support their studies at the Institution. Information about these programs may be obtained from the Veterans Administration.

Service Members that wish to study at our Institution should contact their corresponding Educational Center and/or the Education Services Officer (ESO) assigned by VA's administration.

Additional information is available at www.ebenefits.va.gov, www.federalstudentaid.ed.gov for federal programs, www.ce.pr.gov for state programs and our university's website www.edpuniversity.edu.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA).

Public Law 115-407, Section 103

Students using Chapter 31, Vocational Rehabilitation & Employment, or Chapter 33, Post-9/11 GI Bill® benefits while studying at EDP University of Puerto Rico will not be:

- Prohibited from attending and participating in his or her classes.
 - From the period beginning on the date on which the individual provides EDP University with a Certificate of Eligibility to the date on which payment from VA is made to the institution.
 - The date that is 90 days after the date on which the educational institution certifies for tuition and fees following receipt from the student such certificate of eligibility.
- Denied access to the university and library facilities or be charged any penalties such as late fees billable to the VA while VA tuition and fees payment is pending.
- Require the student to borrow additional funds, in order to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA.

To qualify and be considered a covered individual who is entitled to educational assistance under Chapter 31 or 33 of this title under Section 103 of the PL 115-407, the student must meet the following requirements

“(A) Submit a certificate of eligibility for entitlement to educational assistance not later than the first day of a course of education for which the individual has indicated the individual wishes to use the

individual's entitlement to educational assistance.”

“(B) Submit a written request to use such entitlement.”

“(C) Provide additional information necessary to the proper certification of enrollment by the educational institution.”.

Bursars Office

Refund Policy

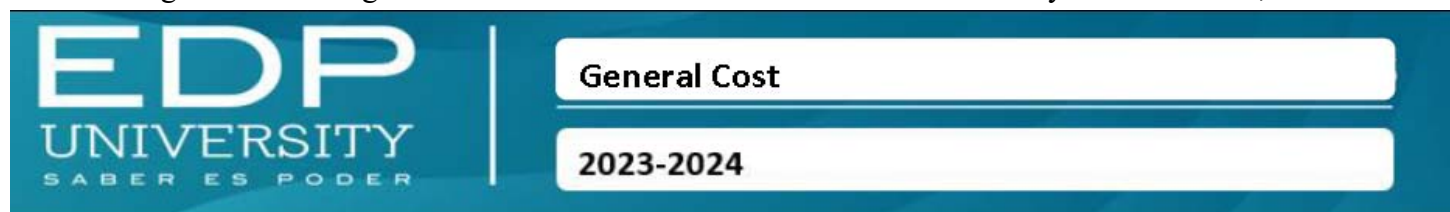
This refund policy is established in agreement with the Return of Title IV (R2T4) regulations for Financial aid programs, as prescribed in the Higher Education Reauthorization Act.

- Students who withdraw from all courses on or before the first 60% of the enrollment period may be entitled to reimbursement or be held accountable for any unpaid balance, as applicable and determined by the formula described below. After the first 60% of the enrollment period, the students will be responsible for 100% of tuition costs.
- Financial aid from federal, state or institutional programs accredited to a student's account will be returned to the corresponding Title IV program or to the student, as applicable. The amount reimbursed will depend on the number of completed days by the student at the date of withdrawal, according to the following formula.

Formula:

$$\frac{\text{NUMBER OF COMPLETED DAYS}}{\text{TOTAL DAYS OF ACADEMIC TERM}} = [\%] \times \text{TOTAL TUITION COST} = \text{OWED BALANCE}$$

- Professors will identify those students who never attended class. These students will be administratively withdrawn from the course(s) and will be entitled to 100% reimbursement.
- Partial withdrawal during the first two (2) weeks of class of a regular semester will be reimbursed the 90% of the course(s) cost.



The General Cost Breakdowns document presents general costs, cost per credit (segmented by academic level), and costs related to services at the institutional level.

GENERAL COSTS		
UNDERGRADUATE ADMISSION AND RE-ADMISSION	\$ 15.00	
GRADUATE ADMISSION	\$ 25.00	
PROGRAM CHANGE	\$ 10.00	
PROGRESS REPORT	\$ 2.00	
IDENTIFICATION CARD	\$ 3.00	
INSIGNIA	\$ 6.00	
ADULT GUIDE	\$10 - \$25	
INCOMPLETE COURSE REMOVAL	\$ 10.00	
EQUIVALENCY EXAM APPLICATION	\$ 20.00	
PARKING PER SEMESTER	\$ 40.00	
ACADEMIC TRANSCRIPTS	\$4 - \$10	
EQUIVALENCY EXAM APPROVAL	50% Course price	
CPR FOR HEALTH PROFESSIONALS / FIRST AID WITH CPR AND DEA	\$ 60.00	
STUDENTS AND EDP PERSONNEL	\$ 50.00	
STUDENT HEALTH INSURANCE (Face-to-face practice for 3 months)	\$ 200.00	
1ST GRADUATION CERTIFICATION	FREE	
2ND GRADUATION CERTIFICATION	\$ 10.00	
UNDERGRADUATE GRADUATION APPLICATION	\$ 75.00	
GRADUATE GRADUATION APPLICATION	\$ 100.00	
GRADUATE APPLICATION FOR GRADUATION WITH CERTIFICATE OR 2ND MASTER'S DEGREE	\$ 150.00	
DIPLOMA VIA POSTAL SERVICE	\$ 20.00	
CHILD CARE ENROLLMENT	\$50 - \$100	
CHILD CARE MONTHLY FEE	\$ 75.00	
PRIVATE CHILD CARE MONTHLY FEE	\$ 325.00	
COST PER CREDIT - UNDERGRADUATE LEVEL		
COST PER CREDIT LEVEL	\$ 185.00	
COST PER CREDIT SCIENCE AND HEALTH COURSES	\$ 205.00	
COST PER CREDIT MAGAE / MABE MODALITIES	\$ 325.00	
OTHER FEES RELATED TO ENROLLMENT	LABORATORIES	\$160 - \$170
	CLINICAL PRACTICES	\$425 - \$500
	SEMINARS	\$ 200.00
	INTERNSHIPS	\$ 300.00
INSTITUTIONAL FEES	\$ 500.00	
INSTITUTIONAL FEES MAGAE / MABE MODALITIES	\$ 700.00	
COST PER CREDIT - GRADUATE LEVEL		
COST PER CREDIT LEVEL	\$ 215.00	
COST PER CREDIT HEALTH AND SCIENCE COURSES	\$ 230.00	
OTHER FEES RELATED TO ENROLLMENT	LABORATORIES	\$ 200.00
	CLINICAL PRACTICES	\$ 550.00
	INTERNSHIPS	\$ 700.00
INSTITUTIONAL FEES	\$ 550.00	

**The tuition and fees may be subject to periodic revision by the Board of Directors. Any change in costs will be applied in the period of effective date.*

Tuition and Fees

CREDIT COST		INSTITUTIONAL FEES
UNDERGRADUATE PROGRAMS		
GENERAL CREDITS	\$185	\$500
SCIENCE CREDITS	\$205	
NURSING OUT OF STATE MODALITY	\$325	\$700

SCHOOL OF ADMINISTRATION OTHER TUITION FEES			
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LABORATORY FEE	\$160	PRACTICE FEE	\$425
INTERNSHIP/EXTERNSHIP FEE	\$300		

ACC3200 \$160	ADO2220 \$160	HBC2220 \$160	ADO3282 \$300
ADO1101 \$160	ADO2222 \$160	HBC2225 \$160	PSIR4300 \$300
ADO1114 \$160	ADO2252 \$160	HBC2231 \$160	HBC3282 \$425
ADO1130 \$160	ADO3213 \$160	HBC2341 \$160	
ADO2214 \$160	HBC2201 \$160	HBC2342 \$160	
ADO2216 \$160	HBC2202 \$160	HBC2345 \$160	

SCHOOL OF CRIMINAL JUSTICE OTHER TUITION FEES			
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LABORATORY FEE	\$160	PRACTICE FEE	\$425
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CIF1001 \$170	FSC3006 \$160	EPS1104 \$160	EPS2210 \$160
FSC2001 \$160	FSC3008 \$160	EPS1106 \$160	EPS2212 \$160
FSC3003 \$160	FSC3010 \$160	EPS2201 \$160	EPS2216 \$160
FSC3004 \$160	FSC4000 \$160	EPS2202 \$160	FSC4003 \$425
FSC3005 \$160	CHE3000 \$160	EPS2204 \$160	

SCHOOL OF DESIGN OTHER TUITION FEES			
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LABORATORY FEE	\$160	INTERNSHIP/EXTERNSHIP FEE	\$300
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BADD1100 \$160	BADD3302 \$160	DMD2001 \$160	DMD3201 \$160
BADD1102 \$160	BADD4301 \$160	DMD2002 \$160	DMD3204 \$160
BADD1103 \$160	BADD4302 \$160	DMD2003 \$160	DMD4001 \$160
BADD2101 \$160	BADD4304 \$160	DMD2004 \$160	DMD4002 \$160
BADD2102 \$160	BADD4401 \$160	DMD2005 \$160	DMD4005 \$300
BADD2103 \$160	DIS2318 \$160	DMD2203 \$160	ITN2375 \$160
BADD2201 \$160	DMD1001 \$160	DMD2302 \$160	LB1101 \$200
BADD2205 \$160	DMD1202 \$160	DMD3001 \$160	
BADD3301 \$160	DMD1203 \$160	DMD3003 \$160	

SCHOOL OF NURSING OTHER TUITION FEES			
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LABORATORY FEE	\$170	PRACTICE FEE	\$500
SEMINAR	\$200		

BIO2101 \$170	NUR2260 \$200	NUR2310 \$500	NUR3360 \$500
NUR1301 \$500	NUR2306 \$500	NUR2320 \$500	NUR4300 \$500
NUR1304 \$500	NUR2308 \$500	NUR3325 \$170	NUR4460 \$200

**SCHOOL OF SCIENCE AND HEALTH
OTHER TUITION FEES**

LABORATORY FEE	\$170	INTERNSHIP/EXTERNSHIP FEE	\$300
EXTENSION FEE	\$200	PRACTICE FEE	\$425
SEMINAR	\$200		

APH1120 \$170	HFP1220 \$170	LB2209 \$170	MET1101 \$170
APH3215 \$300	HFP1225 \$170	LBIT2260 \$170	MET2130 \$170
APH3215-A \$200	HFP2010 \$170	LC1160 \$170	MET2201 \$170
APH3216 \$300	HFP2020 \$170	LC1167 \$170	MET3102 \$170
APH3216-A \$200	HFP2030 \$170	LC1168 \$170	MET3202 \$170
BIT2430 \$170	HFP2040 \$425	LC2171 \$170	MET3207 \$170
BSN4001 \$200	LB1101 \$170	LC2172 \$170	MET3210 \$170
BSN4002 \$200	LB1102 \$170	LC2210 \$170	MET3213 \$425
EPS1106 \$160	LB1220 \$170	LP3211 \$170	SLT4006 \$500
HFP1110 \$170	LB1222 \$170	LP3212 \$170	

**SCHOOL OF TECHNOLOGY
OTHER TUITION FEES**

LABORATORY FEE	\$160	PROJECT FEE	\$425
PRACTICE FEE	\$425		

ITN2375 \$160	ITN4790 \$425	ITP3230 \$160	ITP4780 \$425
ITN3240 \$160	ITP1103 \$160	ITP3240 \$160	ITP4790 \$425
ITN3320 \$160	ITP2080 \$160	ITP3301 \$160	PRO1110 \$160
ITN3340 \$160	ITP2230 \$160	ITP3345 \$160	PRO2212 \$160
ITN3350 \$160	ITP2300 \$160	ITP3402 \$160	SIC1101 \$160
ITN4260 \$160	ITP2330 \$160	ITP4210 \$160	SIC2400 \$160
ITN4270 \$160	ITP2340 \$160	ITP4240 \$160	
ITN4780 \$425	ITP2350 \$160	ITP4385 \$160	

**GENERAL EDUCATION
OTHER TUITION FEES**

LABORATORY FEE	\$160
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PRO1101 \$160

*The tuition and fees may be subject to periodic revision by the Board of Directors. Any change in costs will be applied in the period of effective date.

Academic Regulations

Academic Year

The Institution operates on semester and summer sessions. The regular semester start dates are programmed for August and January.

Adults' Modality has five (5) different starting dates. These are programmed for the months of August, October, January, March, and May.

Students are admitted at the beginning of any session however all course offerings are scheduled to start at fall semesters.

Credit Hours

The basic academic unit is the semester credit hour. One (1) semester credit hour equals, at a minimum, 15 classroom hours of lecture, 30 hours of laboratory, and 45 hours of practicum or internship. A lecture hour consists of 50 minutes.

Course Load

A normal semester course load of a regular (full time) student is 12-18 credits per term. Under special circumstances, the Academic Dean may authorize students to enroll in additional credits. The summer course load for a regular student is 6 to 15 credits.

Grading System

The grading system is as follows:

Grade	Quality Points	Comments
A	4	Excellent
B	3	Good
C	2	Average
D	1	Deficient
F	0	Failed
P	-	Pass
NP	0	Fail
AP	-	Approved
NS	-	No Show
I		Incomplete
IB	-	Incomplete "B"
IC	-	Incomplete "C"
ID	-	Incomplete "D"
IF	-	Incomplete "F"
NR	-	Grade Not Reported
W	-	Official Withdraw
WA	-	Administrative Withdraw
R	-	Repeat Course
T	-	Transfer Work

The cumulative grade point average (GPA) is determined by multiplying the number of credit hours for each course by the number of points identified for each grade as outlined above, and dividing by the total number of credits.

Approved

The grade “P” means an approved course. This grade is not included in the calculation of the GPA, but will count as credit hour attempted for the purposes of calculating the percentage of course completion and the academic progress policy.

Attendance

Regular attendance is essential and expected of all students. Students are expected to make up all missed work. Students absent from class for a period in excess of twice the number of credit hours, may be administratively withdrawn (WA) from the course. As stated by federal regulations, students enrolled on online courses must participate and engage in academic related activities in order to count as present on the course. The following tables indicate the expected attendance:

Regular Students	
Three (3) credit hour courses	No more than six (6) absences
Four (4) credit hour courses	No more than eight (8) absences

Adults Modality Students	
Three (3) credit hour courses	No more than two (2) absences
Four (4) credit hour courses	No more than three (3) absences

Electives

In all academic programs, a professional course offered by our Institution is considered an elective if it is not listed as a requisite for the program in which the student is enrolled. A minimum of 15 students are required in order to offer a course except when authorized by the Academic Affairs Dean.

Notification of Grades

At the end of each term, the student must access the student portal to see the grades. These grades become part of the official record of the student and are not subject to change, except upon authorization of the instructor. For Incomplete work, the student must make the necessary arrangements with the professor and in the event of professor absentee, with the School Director.

Transcripts

Only the student is authorized to request a copy of his/her personal academic record (transcript). Transcripts are valid only with the official seal of the Institution and the signature of the Registrar, although students may obtain copies of their transcripts which have no official value. All applications for transcripts must be submitted to the Registrar's office a week in advance and must be submitted along with a transcript request, receipt for payment, of the corresponding fee from the Bursar's Office. No transcript copy will be issued to students who are not up to date in their financial obligations with the Institution, as well as any other admission's and/or record requirement.

Incomplete Work

Any student may receive an incomplete and a provisional grade in a class, when the course evaluation requirements have not been completed due to illness or for some other valid reason, upon approval by the professor. The student must make the necessary arrangements with the professor or, in the absence of the professor, with the School Director to remove the incomplete. The provisional grade will become permanent if the student fails to remove the incomplete during the following academic period.

Independent Studies

EDP University offers students the opportunity to take one (1) course in the independent code modality, as long as the modality is appropriate and consonant with the course that will be dictated, the course is not being offered as part of the academic offer, and the student must need it in order to complete his/her academic program.

Prior Learning Assessment (PLA)

The practice of Prior Learning Assessment (PLA) is not new to academics as a mean to awarding credit for prior learning and knowledge acquired before university enrollment. Organizations such as Council for Adults and Experiential Learning (CAEL), have developed quality standards of practice for assessing with rigor ad depth adult learning for higher educational level. We offer credit for learning not for experience or time spent this is one of CAEL Quality Standards for Assessing Learning that serves as a guide for PLA at EDP University of Puerto Rico, Inc. Only if the learning proves to be at a higher educational level, credit will be awarded.

The student may not be enrolled for a course that they are trying to validate by PLA, since it is understood that they have previously acquired the knowledge and skills of the course. In the event that the student is not evaluated positively to obtain credits for PLA, the student must enroll in the course. The student must ask the Admissions Office or their academic adviser or school director for their interest in being evaluated to request validation of credits by PLA. Credit may be awarded for knowledge already acquired in specific course areas as a result of on-the-job training, or achievement through community service, non-credit courses, and/or special achievements. The student will be able to demonstrate his knowledge and skills in the following ways:

- Prepare a portfolio that will demonstrate evidence of student learning at the college level.
- Take an objective test to determine knowledge.

- Take a practical test to determine specific competencies and skills.

CLEP

Purpose

The College Level Examination Program (CLEP) are computer exams created by College Board. CLEP exams allow students to obtain credits by providing evidence of subject mastery in courses that have not been previously approved by a university or college. The CLEP exams are not based on a curriculum sequence. On the contrary, they are designed to evaluate student knowledge on a variety of university level subjects, regardless of where the student acquired the knowledge. This policy defines the rules that will be applied to validate credits acquired through the CLEP exam.

Policy scope

This policy applies to active EDP University students who have prior mastery of subjects. *Modalidad de Adultos del Grado Asociado de Enfermería (MAGAE)* students can present credits through CLEP exams only for Spanish and English courses. EDP University has the prerogative to establish the scores and credits that will be awarded for passing each CLEP exam.

Rules for the validation of credits acquired through the CLEP exam

The following is a list of some of the requirements that must be met in order to effectively validate academic credits acquired through a CLEP exam:

- a) Only new students enrolled at EDP University can present their CLEP exam credits for validation.
- b) The student is responsible for sending their results to the university before the first day of classes of their first semester.
- c) For the Associate Degree in Nursing, the School of Nursing will only accept three (3) credits for validation through the CLEP exam. For the Bachelor's Degree, six (6) credits can be validated in general education courses.

Withdrawals

Official Withdrawal

Students wanting to pursue an official withdraw from the Institution must report to the Registrar's Office to fill out the appropriate forms. Absentee from classes or verbal notification to professors does not constitute withdrawal official. Withdrawal will be made official upon submission of all required forms.

Administrative Withdrawal

As stated in the Attendance policy, students absent from class for a period in excess of twice the number of credit hours, may be administratively withdrawn (WA) from the course. The administrative withdrawal will be made official based on the last day of attendance informed by the professor.

Effects of Withdrawals (W), Administrative Withdrawals (WA), and Incompletes (I)

Satisfactory academic progress is affected by other academic standards, such as:

- Withdrawal (W): will count towards credits attempted but not for GPA.
- Administrative Withdrawal (WA): will count toward attempted credits but not for GPA.
- Incomplete (I): including Incomplete “F” (IF), Incomplete “D” (ID), Incomplete “C” (IC) or Incomplete “B” (IB).

Satisfactory Academic Progress

The U.S. Department of Education requires higher education institutions to establish, publish, and implement reasonable standards to measure the academic progress of students receiving financial aid. The Satisfactory Academic Progress Policy is the regulation that EDP University of Puerto Rico employs to determine the academic progress of students pursuing a degree.

Satisfactory Academic Progress (SAP) is measured using the student's curriculum, total attempted credits, total completed credits, percentage of required credits, and required grade point average (GPA). Refer to Tables A through D for the requirements. The student must not exceed 150% of the credits out of the total curriculum credits required for the degree in which he/she is registered.

Eligibility

Students that do not meet the requirement of Satisfactory Academic Progress (34 SFR 668.34) by exceeding 150% of the total hours needed for completion of his/her program of study become ineligible for Title IV funds. Students' academic progress for the Associate, Bachelor's and Master's Degree Programs are evaluated at the end of the academic year (May/August/December), after the completion of two semesters. Professional Graduate Certificate is evaluated at the end of each semester. Eligibility for financial aid funds is based on the following qualitative and quantitative measurements.

a. Qualitative Component

The student's institutional GPA is reviewed. For the qualitative component, the student must attain the minimum overall institutional grade point average of their curriculum, as described in Tables A and B. Students who do not attain the required academic index, as established, will be classified as "Non Satisfactory Academic Progress" (NSAP). Under this classification, all financial aid will be suspended.

b. Quantitative Component

The attempted and completed credit hours, in relation to the credit hours required to complete the academic program, are reviewed.

For the quantitative component, the student must attain the established percentage of completed credit hours for all attempted credit hours. Attempted credits are those in which the student enrolls in a regular program. Completed credits are all attempted credits in which the grades of A, B, C and D are awarded. Courses with a grade of F, I, WA, W and NP are considered attempted but not completed. Courses with: I, WA

and W are not considered for GPA. The quantitative analysis considers all attempted credit hours from EDP University and all other transferred credit hours from other institutions of higher education the student has attended. Transferred credit hours are considered as attempted credits but are not considered for calculation of the GPA. Students, who do not attain the required academic index, as established, will be classified as "Non Satisfactory Academic Progress" (NSAP). Under this classification, all financial aid will be suspended.

Any student classified as Non Satisfactory Academic Progress may submit an appeal to the Satisfactory Academic Progress Committee. If the student's appeal is favorably considered he/she will be placed on Financial Aid Probation (FAP) for the next academic term and financial aid will be immediately reinstated. In addition, the student will agree to follow a Financial Aid Probation Academic Plan (AP) outlined by the Satisfactory Academic Progress Committee. If at any time the student fails to fulfill the academic curriculum established by the plan, all financial aid will be suspended, and the student will be responsible for the debt incurred in the Institution during the corresponding term.

If upon completion of the Financial Aid Probation (FAP) period the student has demonstrated an academic improvement, as established by the AP, the probation status will be lifted and their eligibility for financial aid under Title IV will be maintained until the next evaluation of academic progress. However, if upon completion of the Financial Aid Probation period the student has NOT demonstrated an academic improvement, as established by AP, all financial aid will be suspended without the right to appeal until the student achieves the minimum overall retention grade point average required by their curriculum, as described in Tables A and B.

Tables A. Associate Degree Programs

62 - 64 credits

MAJOR	PROGRAM CREDITS	150%
Biotechnology	63	95
Information Technology	64	96
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
16-35	50%	1.25
36-59	60%	1.60
60-96	67%	2.00

66 - 68 credits

MAJOR	PROGRAM CREDITS	150%
Criminal Justice	66	99
Digital Design	66	99
Business Administration	68	102
Office Administration	68	
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
15-35	50%	1.25
36-59	55%	1.50
60-65	60%	1.75
66-102	67%	2.00

71 - 77 credits

MAJOR	PROGRAM CREDITS	150%
Executive Protection and Security	71	107
Health Billing and Codification	71	107
Digital Fashion Design	77	116
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
36-64	55%	1.50
65-70	60%	1.75
71-116	67%	2.00

72 - 74 credits

MAJOR	PROGRAM CREDITS	150%
Nursing	72	108
Pharmacy Technician	72	108
Physical Therapy	74	111
Medical Emergencies	74	111
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.50
36-61	55%	1.75
62-70	60%	2.00
71-111	67%	2.50

86 credits

MAJOR	PROGRAM CREDITS	150%
Interior Design and Decoration	86	129

Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
31-64	55%	1.50
65-70	60%	1.75
71-129	67%	2.00

Table B. Bachelor's Degree Programs

110 - 120 credits

MAJOR	PROGRAM CREDITS	150%
Business Administration in Management	110	165
Business Administration in Accounting	115	173
Health Sciences in Speech-Language Therapy	117	176
Digital Design Multimedia	118	177
Information Technology Science in Computer Programming	119	179
Information Technology Science in Networking	119	179
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
36-68	55%	1.50
69-89	60%	1.70
90-109	65%	1.90
110-180	67%	2.00

121 - 127 credits

MAJOR	PROGRAM CREDITS	150%
Natural Sciences	121	182
Science of Criminal Justice in Forensic Sciences	122	183
Interior Design and Decoration	126	189
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
36-65	55%	1.50
66-94	60%	1.70
95-120	65%	1.90
121-191	67%	2.00

124 credits

MAJOR	PROGRAM	150%
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	CREDITS	
Science in Nursing	124	186
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
36-65	55%	1.50
66-94	60%	1.75
95-123	65%	2.00
124-186	67%	2.50
129-135 credits		
MAJOR	PROGRAM CREDITS	150%
Digital Fashion Design	129	194
Attempted Credits	% Credits Completed	Grade Point Average (GPA)
18-35	50%	1.25
36-65	55%	1.50
66-94	60%	1.70
95-128	65%	1.90
129-203	67%	2.00

Appeals

The student classified under unsatisfactory academic progress has the right to appeal if he/she understands that it is due to an administrative error or has valid reasons for not attaining satisfactory academic progress.

Appeal Process

Students who do not fulfill all of the SAP requirements are ineligible for Title IV funds and will have the right to appeal. Appeal forms must be solicited and filed, including all supporting documents, through the Counselors Office. All appeals must be submitted prior to or during the semester for which the student is seeking financial aid.

After an appeal has been filed, the Satisfactory Academic Progress Committee will review the documents submitted by the student. Based on the submitted documentation and the merits of each individual case, the Committee will reach a decision. Students will be notified by mail of the Committee's decision as promptly as possible. All appeal decisions are final.

Students whose initial appeal is denied can't submit a subsequent appeal until a successful completion of at least one (1) additional term, in which a minimum of six (6) credit hours have been attempted.

The Satisfactory Academic Progress Committee is composed of a Program Specialist, Student Counselor, Academic Dean, Admission's Office Director, Registrar, Adult Modality Director, and Financial Aid Office Director.

Extenuating Circumstance

There are various extenuating circumstances that may prevent a student from satisfactorily progressing towards reaching their academic goals. The Satisfactory Academic Progress Committee gives special consideration to students who file for an appeal and fall under these special conditions. Extenuating circumstances include:

- Personal illness/ accident
- Serious illness or death within the immediate family
- Other exigent circumstances: a change in their educational objectives, changes in the household, changes and / or loss of employment, among other situations beyond the reasonable control of the student.

Documents, to substantiate the extenuating circumstance, such as medical record/certificate, notice of layoffs, accident report, among other, must accompany the submitted appeal forms.

Financial Aid Warning (FAW)

Status assigned to a student who does not meet the Satisfactory Academic Progress Standard and is evaluated at the end of each term (semester). This status can be applied without the student having to go through an appeals process. Students classified as FW are eligible to receive financial assistance under Title IV funds for an additional academic period. At the end of this academic period,

the student will be re-evaluated to determine their eligibility. Failure to comply with the NPAS will automatically render the student as ineligible for Title IV aid.

Financial Aid Probation (FAP)

The Financial Aid Probation category is assigned to a student who has not obtained a satisfactory academic progress, but his/her appeal has been approved by the Satisfactory Academic Progress Committee. Students under this category are eligible for Title IV funds and their financial aid may be reinstated. Nevertheless, FAP students who do not request an appeal cannot receive Title IV aid.

Not Eligible (NE)

The student who does not meet the Satisfactory Academic Progress Standard and has not appealed or not approved the appeal request will not be eligible for Title IV Financial Aid Programs.

Academic Plan (AP)

Students under Financial Aid Probation are required to follow an Academic Plan established between the student and the Professional Counselor. Students who satisfactorily continue to progress through their established AP and therefore show academic progress will be eligible for financial aid for up to the next three (3) academic semesters.

Suspension

When the student fails to conform to their AP, he/she will automatically fall under an NSAP, non-compliance status. These students will be classified under the "Suspension" category. The Suspension will apply for the duration of two (2) academic semesters, at the end of which, the student may request a re-installment. In this case, the Satisfactory Academic Progress Committee will evaluate the request and if determined to be favorable, the student will be allowed to continue his/her studies. The reinstated student will be eligible for financial aid if he/she meets the established SAP standards.

Course Repetition

Federal regulations limits the attempt on courses which are paid with financial aid Title IV funds.

- a. The student can repeat a course that was previously failed (received a grade of "F" or "NP") and use Title IV funds regardless of the number of times the course is attempted and failed.
- b. The student can repeat a course with a D grade in order to improve his/her GPA, but will be able to use the Title IV funds for only one attempt. In this case the student may request an evaluation that the highest grade be used in the calculation of the GPA.
- c. Student can repeat all other courses C or above but will not be able to use Title IV funds.

Credit hours for every course repeated will be added to the student's attempted/earned credit totals.

Remedial Courses

A student admitted to one of the University's academic programs and required to enroll in remedial courses will be able to use Title IV funds, even if he/she is taking all remedial courses before taking

any regular courses.

Change of Academic Program

The student has the right to ask for change of academic program. If the petition is accepted, only the courses that apply for the new program will be used in the calculation of the student's GPA. However, all credit hours will be considered as attempted credit hours for the purpose of SAP.

Eligibility Re-installment or Readmission

A student who requests to be readmitted, reinstated, has been suspended, or has been absent for an academic term will be evaluated for SAP. Students who do not meet the SAP standards will lose financial aid for the next academic semester. However, if an appeal is requested and approved, the student will be classified as FAP and becomes eligible for financial aid for the next semester. Once the probationary period ends and the student is able to achieve Satisfactory Academic Progress, eligibility will be reinstated.

Satisfactory Academic Progress Policy for VA Benefit Recipients

Students who receive benefit from the Veterans Administration (VA), are going to be evaluated with the same SAP Policy. If he/she fail in maintain the SAP, the institution are going to notify VA the probation status. Notification will be sent using VA's "Ask a Question" via the Internet Inquiry System.

Requirements for Maximum Program Length

The maximum program length is a measure used to evaluate the student's eligibility to receive Title IV Funds. It determines the total of credits required for his or her program of study. The maximum number of credits attempted is limited to 1.5 times the number of credit hours required in order to complete the program.

A student who completes the 150% maximum time length of his/her program will ask the Satisfactory Academic Progress Committee for an extension. If the Committee approves the extension, the student will not be allowed to use Title IV Funds due to U.S. Department of Education rules but will be able to continue in his/her program of study.

Graduation Requirements

Students may graduate from a program appearing in the Catalog following the requirements of the program at the time of the admission's process. In the event that a required course of the selected program is no longer offered by the Institution, substitutions may be made with the approval of the Academic Dean. In order to fulfill the basic requirements for graduation in our Institution, a student must complete all the requirements for the degree chosen within the credits allowed for the program. The requirements and regulations in effect at the time of admission shall apply to the student. The student must obtain a minimum of 2.00 in both of their major and overall cumulative

GPA, except for all health related programs which require a 2.50 GPA minimum on both general and specialization courses.

A student who completes all of the program requirements but does not file an application or does not pay the graduation fee to become a graduate is, for all pertinent purposes, a “completer”.

Application for Graduation

After completing 115 credits for a Bachelor’s Degree or 60 credits for an Associate Degree, students may apply for graduation. This application should be completed, including the graduation fee, no later than the date specified in the Academic Calendar. Applications can be obtained at the Registrar’s Office and should be returned to that office after they have been filled out and stamped by the Finance Office (showing that the appropriate nonrefundable fee has been paid. This procedure applies for all degrees.

The payment of graduation fees of any kind, the listing of the student as a candidate for graduation in any document and/or to the commencement exercises shall not be interpreted as an offer to graduate nor a covenant to that effect. Only the completion of all requirements listed in this catalog, or in any other official college directives entitles a student to graduation, irrespective of any representations of any kind made by an official of this Institution.

Candidacy for graduation will be attained by the student after the Registrar’s Office has determined that all the requirements for graduation have been fulfilled. Subsequently, the Registrar will present the degree candidates to the Academic Dean who will submit it to the President.

Commencement exercises will be held once during the first period of the academic year. Students who comply with the graduation requirements in other periods may request a certification from the Registrar’s Office.

Graduation with Honors

Degree with honors is awarded to students who have achieved academic excellence. To be eligible for this honor, the student must have earned an overall average of:

Graduation With Honors	
3.85 – 4.00	Summa Cum Laude
3.50 – 3.84	Magna Cum Laude
3.25 – 3.49	Cum Laude

Student Services

The Student Services division of our Institution is responsible for coordinating and directing all student life, providing services and activities supplemental to the students' academic program. This division provides the following services: Admissions, Counseling and Guidance, Placement Services, Recreation and Sports, Cultural and Social Activities, and Student Organizations, among others.

Counseling and Guidance

The Institution's Counseling and Guidance program is based on the philosophy of developing the student as an integral human being, capable of functioning in society. Services are designed to assist the student with educational, vocational, social, and personal, emotional problems as they arise.

The program offers the following services:

- Individual and group counseling
- Individual and group guidance
- Academic guidance
- Vocational guidance
- Counseling to students on probation
- Workshops and/or seminars for personal, vocational, and academic development
- Psychological services

Placement Services

The Career Services Office's main objective is to establish a liaison between the private and public sector businesses in order to provide and manage job postings, as students are encouraged to attend job interviews within their field of study. Different types of professional workshops are coordinated as to provide students with the necessary tools for an assertive job interview.

Other services include:

- Referrals to Job Interviews
- Simulated Job Interviews
- Job Fairs
- Resume Writing Tools
- Resume Review
- Workshops Related to Job Search.
- Communication via Internet on Job Vacancies and Job Fairs Outside the Institution
- Develop Internship Programs
- Leadership and Internship workshops with the Hispanic Educational Technology Services (HETS)

Cultural and Social Activities

The Student Affairs Office provides activities, which expose the students to enriching experiences outside of the classroom to stimulate their development as a whole person. Coordination of the different activities is the result of administrative, faculty and student committee efforts.

The program's main objectives are to:

1. Promote more effective communication channels between students, faculty, administration and the general community.
2. Stimulate students to generate activities, which respond to the interest of the student body.
3. Promote good relationships and a sound image of the Institution in the community.

Student Organizations

Our Institution recognizes organizations that assist students to achieve cultural, educational, social, and recreational goals. Organizations cover a broad range of interests that includes professional, religious, academic, and special interests clubs and organizations.

The Student Council makes up the representative body of the students whose purpose is to voice student opinion; advance student causes; promote communication, cooperation and understanding among student, faculty and administration; and suggest the necessary improvements for the welfare of the student body. Representatives are elected in assemblies where candidates are nominated and elected via a democratic process.

Academic Support Center (CAA)

The Academic Support Center (CAA) has the mission of helping students to succeed in their academic performance. Each student that passes through our hands, acquires the necessary skills, for an education with human quality. Our excellent team of student tutors together with the support of the EDPU faculty possess the preparation, commitment and determination to provide the best academic support service.

Alternative Modes of Delivery

In order to provide educational opportunities to traditional and nontraditional students, including working adults, various forms of delivery are in place.

Adults "Adultos" Modality

This modality was designed to serve the adult learners by giving them more flexibility by customizing their class schedules. It provides a learning environment where all students are at least 21 years old and possess some work experience. Several programs of study are available through this mode, but it is not a program of study by itself. It combines an entirely face-to-face mode of delivery with a special schedule organized in two (2) periods per regular semester. Every three (3) credit course (theory) is scheduled to meet for three (3) hours and a half each night by week. When the course requires a lab, it meets during the night once a week for five (5) hour. Every four (4) credit course (theory) is scheduled to meet two hours and a half each night, twice a week to complete the appropriate number of contact hours under direct faculty supervision to support awarded.

Distance Education

EDP University of Puerto Rico, Inc. recognizes the importance of technology and its unquestionable role in the field of higher education. As a higher education institution committed to vanguard education, EDP integrates technological advances into the curriculum and transcends physical structures, by offering distance education. Committed to offering quality distance education EDP University has established an Online Division with an organizational structure that integrates the Institutional Academic Dean of Distance Education to the Associate Vice Presidency of Strategic Growth, which is supervised by the Provost and Executive Vice President. The Distance Education Division is centrally administered to all institutional units in order to ensure uniformity in processes, integrity and academic rigor, as well as faithful compliance with regulations for the modality, the Distance Education Division aimed at fulfilling the mission and institutional vision and offering a quality education that meets the educational needs of our students and transcends time and space, the policies and procedures that govern distance education at EDP University are established by this division.

Online Courses

According to its Institutional Philosophy and Mission, EDP University has developed a distance education offering using a virtual campus that can be accessed through the World Wide Web (WWW) at www.edpuniversity.edu. EDP University defines distance education as a formal educational process in which a great part of the instructional activities occur when both instructors and students are not in the same place physically, and can either occur synchronously or asynchronously. Technologically mediated distance education courses through the Internet are known as online courses. The courses achieve student learning through their interaction with the subject content, the instructor, and other students.

These online courses are accessed through a personal computer, through the Internet, students can access the virtual platform, where they have the opportunity to enter the online offerings administration platform (currently Canvas) using the credentials (username and password) given to them during the enrollment for this mode of course delivery. Students can access the page <https://edpvirtual.instructure.com/login/canvas> and their courses from the Institution's computer laboratories, their homes or workplaces. The student-instructor-content interaction is done by using the following information tools provided by the technological platform: email, discussion boards, chat rooms, forums, and content modules. Also, faculty and students employ traditional methods of communication like phones and face to face meetings to complement interaction if necessary. In order to enroll in online courses, students are required to have the following minimum necessary resources and equipment.

Equipment

- Personal Computer
- MODEM (Minimum 4G recommended)
- Connection to the internet

- Browser programs such as Mozilla Firefox, Google Chrome or Netscape Navigator with JavaScript's Support. Mac OS user not recommended to use Safari.
- Updated Windows 10 or Windows 11
- Mac OS, in this case, the user must master the use of system OS (10.15) Catalina onwards and programmed.
- Sound card
- Speakers, microphone or headset
- Webcam
- Institutional email account

Programs required to be installed in Student's Computer

- Mozilla Firefox or Google Chrome
- Microsoft Office or any similar package software (Lotus, Word Perfect).

EDP University provides students with Microsoft Office 365. The students must download to their computers: Office 365 as well as Respondus Lockdown browser at no additional cost.

Other programs that have to be installed in the student's computer are:

- Adobe Acrobat Reader
- Media Player
- QuickTime
- Flash Player
- Anti virus
- Others specific programs that are required for academic programs (more details in description programs)

All the courses being offered through the online modality are identified with a computer icon at the beginning of the course description in this Catalog.

Enrollment

For enrolling in online courses, students need to comply with the same admission requirements as the on-site programs. Also, they will fulfill the requirements established in a compulsory counseling process for online students. Through the counseling process the students are informed about the characteristics of online education, and the process is then completed with a highly recommended virtual induction for the LMS readiness training (Student Orientation Resource – SOR), where students are guided on the use of the platform, and standard policies and practices necessary to successfully complete the academic requirements for online courses. Currently, there are no additional fees regarding online instruction.

Compliance with Federal Regulation 34 CFR §602.17 (g)

The Federal Law Higher Education Opportunity Act (HEOA), 34 CFR §602.17 (g), requires that our accrediting agency, Middle States Commission on Higher Education (MSCHE), confirms that as a

higher education institution offering distance education or by correspondence, we have established processes through which it is guaranteed that the student who enrolls in a distance or correspondence program is the same as participating and completing the course or program for which he receives academic credit.

When verifying the identity of students participating in distance or correspondence education, 34CFR §602.17 (g), institutions have the option of using methods such as: a secure access code and password; supervised exams; and other technologies and practices that are effective in verifying or validating the student's identity.

EDP University of Puerto Rico, Inc., in compliance with regulations and committed to academic integrity, provides the student with access to their courses through a distributed learning system, LMS, with a unique access code and a strong password. In order to provide mechanisms that guarantee the acquisition of academic credits to the enrolled student, EDP University has established a process of identity verification and supervised examinations through a program for this purpose. The Institution does not add additional costs for these services and guarantees not to threaten the privacy of any student as it is used solely and exclusively for the administration of supervised evaluations.

Any questions or questions can contact the Institutional Academic Dean of Distance Education 787-765-3560 ext. 1410 or through ead@edpuniveristy.edu

Applicable Regulation: United States Federal Higher Education Opportunity Act (HEOA) of 2008 (Public Law 110-315), Federal Requirement 34 CFR §602.17 (g).

Online Student Grievances Process

This information will assist virtual students in the event they need to file a complaint. The University encourages students and prospective students to address complaints relating to the institution's policies and consumer protection issues first with personnel in the office, department, school, or college that led to the complaint alleged. If needed, senior University administrators may also become involved to help resolve complaints. Complaints about the technology or distance education support should be addressed to the Director of Virtual Academic/Student Affairs. If the complaint is unresolved, the matter may be escalate to the Institutional Dean of Distance Education. Virtual student will have a third level to escalate their complaint AVP of Administration, Technology and Distance Education.

EDP University is a participating member in the State Authorization Reciprocity Agreement (SARA). Students with unresolved complaints at the University level, and who reside in a SARA state, may contact the Puerto Rico Council on Education. The Middle States Commission on Higher Education accredits EDP University. Complaints concerning broad institutional academic practices, such as those that raise issues regarding EDPU's ability to meet accreditation standards, may be filed with MSCHE. If you are a member of the Military or a military spouse, please go to the Military OneSource Postsecondary Education Complaint System.

Institutional Policies

Institutional Policy on Discrimination

EDP University of Puerto Rico, Inc. is a Higher Education Institution inclusive and empathetic with diversity, therefore, it does not discriminate on grounds of sex, affectional orientation, gender identity, disability, race or national origin, against students or employees or any other person in association is linked to the institution in a full or part time status and participate in its educational programs or activities. All students and people in institutions receiving federal aid are protected by Title IX of the Education Amendments of 1972 (CFR, Part 106).

EDP University of Puerto Rico, Inc. complies with the following anti-discrimination laws:

- Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin;
- Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability;
- Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability;
- Age Discrimination Act of 1975, which prohibits discrimination on the basis of age.

Institution's Commitment

The Institution, through the institutional staff, will attend or conduct the investigation or intervention of the following possible situations or allegations when these occur on university grounds or in activities sponsored by the institution:

- Discrimination based on gender and / or gender identity
- Discrimination based on race or national origin
- Sexual violence (as defined in the Clery Act) or dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act (VAWA))
- Sexual harassment
- An employee of the Institution who conditions the provision of help, benefits or services to the participation of an individual in unwanted sexual conduct.
- Inappropriate conduct by an employee that a reasonable person would determine is so severe, persuasive, and objectively offensive that it effectively denies a person the same access to the educational program or activity offered by the Institution.

EDP University publishes its Title IX No Discrimination Policy in the portal www.edpuniversity.edu, under “Student Right to Know” / Políticas / Asuntos Institucionales Administrativos.

Institutional Policy on Sexual Harassment

Our Institution is clearly against any form of sexual harassment within the academic community. This policy covers the administration, faculty, and student body. We have enacted a policy on sexual harassment that defines the resources and procedure that individuals have available in cases where

he/she considers sexual harassment has occurred. Copies of the policy may be obtained at the Deanship of Student Affairs or Human Resource Office.

EDP University publishes its Policy for prevention of Sexual Harassment in the Institution and the Procedure to Address Sexual Assault Complaints in the portal www.edpuniversity.edu, under “Student Right to Know” / Políticas / Asuntos Institucionales Administrativos.

Policy and Procedure for Incident Management of Sexual Violence

EDP University of Puerto Rico, Inc. ensures all their students and employees through its Title IX coordinator that regardless of their sex or gender, will receive protection against any complaint of sex discrimination, including sexual violence, by disputes arising within the university community. For this purpose an institutional policy was created entitled: Policy and Procedure for Incident Management of Sexual Violence. This policy aims to sensitize students to the various reports and options available to inform the University an event of sexual violence, ensuring confidentiality in the disclosure of information in the process. Thus, EDP University students can make informed decisions about where to go in case of being a victim of sexual violence.

This Policy, in full, could be access through the portal www.edpuniversity.edu, under the section “Student Right to Know” / Políticas / Asuntos Institucionales Administrativos.

EDP University encourages victims of sexual violence to speak with someone in the event of an incident of sexual violence so that the institution can respond appropriately and in compliance with Sec. 304 (a) (8) (C) of the Campus Sexual Violence Elimination Act (Save Act). Students have the right to denounce what happened to our Institution; requesting through a complaint to investigate the incident; and we will resolve the complaint quickly and fairly. The complainant or the student will have the option to report an incident of sexual violence to EDP University or the police. But the police investigation does not absolve the University to respond promptly and effectively to the student complaint.

Institutional Policy on Abuse of Controlled Substances

Our institution complies with the Act Drug Free Workplace Regulations (1988)¹, Free Schools and Campuses and Alcohol and Drug Act. No. 40 of 1993² and Act No. 66 of March 2, 2006. The “drug free workplace” environment is needed for the academic community to effectively perform their respective tasks. We have enacted a policy that defines the resources and procedures available for individuals whenever controlled substances abuse is encountered within the academic community. Copies of the policy may be obtained at the Deanship of Student Affairs or Human Resources Office.

EDP University of Puerto Rico in the Policy and Program for Alcohol-Free Community College, Tobacco and Controlled Substances prohibits the possession, use, manufacture or illegal distribution of controlled substances, tobacco and alcohol by employees, students, visitors and organizations in the premises of the institution and official activities carried out outside the campus.

¹ Drug Free Workplace Act” (34 CFR 85)

² Drug-Free Schools and Campuses Regulations (34 CFR 86)

Alcohol

Possession, distribution and alcohol use in the premises of our Institution is prohibited. Students, faculty, or personnel in violation of this regulation will be subject to those disciplinary actions established by our Institution's regulations.

Drugs

Manufacture, distribution, sale, and/or possession of drugs are strictly prohibited and will not be tolerated. Students, faculty, and personnel in violation of this regulation will be subject to those disciplinary actions established by our Institution's regulations.

This Policy, in full, can be access through the portal www.edpuniversity.edu, under the section "Student Right to Know" / Políticas / Asuntos Institucionales Administrativos.

Policy on Physical Impairment

EDP University is committed to providing students who have disabilities fair and equal access. Once the University admits a student with a disability, he or she will have equal opportunity to participate in and benefit from all the University programs and activities. Whenever a student with a documented disability needs modification of academic requirements, facilities, services, or procedures, EDP University will make every reasonable effort to meet the student's needs with respect to the essential elements of a course or program. A student requesting accommodations for a documented disability should discuss his or her needs with our Professional Counselors.

Security Policies and Procedures and Prevention at the University Campus

EDP University of Puerto Rico, Inc. is responsible for maintaining a healthy and safe university environment that allows optimal teaching-learning process. This Policy about security and prevention in the campus was developed according to the Drug-Free Schools and Communities Act (DFSCA), Federal Regulation 1001-226, as well as Public Act 101-542 (Nov. 8, 1990) also known as Student Right to Know and Campus Security Act.

We are aware of the need to take proactive measures to promote an environment free of violence, discrimination, alcohol, drugs, tobacco, harassment and sexual abuse. For this purpose, we have the policy named: Security Policies and Procedures and Prevention at the University Campus. It constitutes the minimum procedures to be observed and fulfilled both by students and faculty and administrative staff of the institution. The observation of this policy to maintain a safe and healthy environment is responsibility, commitment and effort of all.

EDP University of Puerto Rico, Inc. discloses its Procedures' Policy related to safety through various activities. The disclosure is made during the admissions process, tuition and guidance to new students, among others. It is strongly recommended to read this document. Reading it will help us maintain a healthy environment for everyone. In compliance with the Jeanne Clery Act, the Security Protocol present criminal incidents statistics of the three most recent years.

This Policy, in full, could be access through the portal www.edpuniversity.edu, under the section "Student Right to Know" / Políticas / Asuntos Institucionales Administrativos.

Policy on the Student's Completion of their Degrees, in the Case of the Elimination of their Program of Study or the Cessation of Institutional Operations

It is our policy that registered students seeking a degree in our Institution fulfill their goals, upon the occurrence of such unwilled events as the elimination of their program of studies or the cessation of Institutional operations. To this end, the Institution will strive to help students that are close to graduation by providing alternate means for them to comply with the requirements of their remaining academic programs, such as: independent work, special projects, course equivalencies, and authorizations to take courses at other institutions. The Institution is also willing to aid students in easing the transition towards admission into another institution, where they could continue their studies towards their eventual completion, in the case of the cessation of Institutional operations.

Policy on the Maintenance of the Institutional Academic Offerings, Towards the Completion of the Degrees Offered by the Institution

It is our policy to maintain the level of Institutional academic offerings required for students to complete their degrees, in accordance with the curricular sequence of their programs of studies, and provided that students maintain their required level of satisfactory academic progress. In special circumstances, where the level of course registration is low, and graduating students need specific courses to complete their degrees, the Institution is willing to provide alternate means for students to comply with the requirements of their academic programs, such as independent work, special projects, course equivalencies, and authorizations to take courses at other institutions.

Policy on the Support System for Academic Records and Transcripts

The office of the Registrar safeguards student academic records. The Registrar acts as the official custodian who is responsible for ensuring the integrity of the content of the academic record. The corresponding information of the academic records and transcripts must be safeguarded while the institution is licensed and/or accredited as an institution of higher education. EDP University has established the following procedure for the safeguarding of every student academic record.

1. Academic records are safeguarded in a security vault against theft, fires, floods, wrongful use, and other security risks.
2. Access to this security vault is permitted solely to authorized personnel of the institution.
3. EDP University maintains a back-up copy of every academic record. This process occurs in a systematic manner where digital data is safeguarded in a security vault outside of the institution.

Salomon Pombo Act

EDP University has established an Institutional Policy regarding the Student Directory. This policy will include new changes in the Federal law known as the Salomon Pombo Act. This act allows third parties to request the personal information the university has gathered and include in the Directory.

EDP University has defined personal information for the Directory as follows:

- *Name*

- *Major*
- *Address*
- *Years of Study*

Students who would prefer this personal information NOT be included in the Directory should file a written notification of objection with the Registrar's Office.

Emergency Response Policy and Multi-Risk Operational Plan

EDP University of Puerto Rico, Inc. in compliance with Clery Act requirements as described in The Handbook for Campus Safety and Security Reporting has established this policy to define the procedures of how will inform the university community and other individuals, as parents / guardians or custodians, in case of an emergency, as well to establish the facilities' evictions protocols and reaction to dangerous situations on campus.

Clery Act defines two types of alerts: Emergency Notification and Timely Warnings.

- Emergency Notification - its purpose is to notify the campus community immediately upon received confirmation of a significant emergency or dangerous situation occurring near the campus that endanger the health and / or safety of students and employees.
- EDP University of Puerto Rico as well as having defined its protocol to broadcast emergency notifications has a Multi-risk Operational Plan that contemplates how it will assess the effectiveness of emergency systems.
- Timely Warnings - In compliance with Clery Act regulations, EDP University has a system that provides timely warnings to the university community. The intention is to provide a warning or timely security warning of a potential situations of dangerous crimes that may be occurring in the workplace, classroom or campus (campus or additional locations) with the purpose of offering the person the time and the information necessary to take precautions.

This Policy, in full, could be access through the portal www.edpuniversity.edu, under the section "Student Right to Know" / Políticas / Asuntos Institucionales Administrativos

Policy and Protocol against Harassment and Intimidation (Bullying) in the University Environment

EDP University encourages the promotion of a learning, social and work environment where all students and staff coexist peacefully. EDP University believes that the university environment should offer all students the freedom to do their work, research and study without having to suffer intimidation or harassment from a student or staff member. Bullying will not be tolerated by the University.

With this policy, EDP University states that no student or group of students may be subjected to harassment or intimidation by any other student, professor, or staff member. In addition, no person should engage in any act of retaliation against victims, witnesses or anyone with information on our campus about an act of intimidation or harassment.

For the purposes of this policy, harassment and intimidation (bullying) is defined as any pattern of actions done intentionally, whether through psychological, physical, cybernetic or

social abuse, which has the effect of frightening a student or a group of students and interfering with academic opportunities and performance, both in the classroom and in their immediate social environment. Harassment and intimidation and / or bullying should be a pattern of harassment, consisting of more than one act, and usually extending for weeks, months and even years.

This conduct should not take place on any property, either controlled or sponsored by EDP University. This Policy, in full, could be access through the portal www.edpuniversity.edu, under the section “Student Right to Know” / Políticas / Asuntos Institucionales Administrativos.

Educational and Learning Resources

Information Resources Center and Computer Center/PC Labs

The Information Resource Center and Computer Center represent a balance between hardware/software facilities. These resources and facilities are fully available for hands on experience to all our active students. This environment exposes them to a unique area that fosters their learning and enhances their formative professional development.

The hardware facilities include high quality servers, desktop computers, and multifunction printers. The software resources include, Windows Professional, Office, tutoring, CAI (Computer Aide Instruction), accounting, diagnostics, utilities, , publishing, communications, and more.

With the use of these facilities, students learn how computers perform in the modern business environment, receiving a comprehensive view of the specific capabilities and limitations of computers. This allows our students to get a deeper understanding of computers and their full potential in the complex business world of today. In summary, these learning resources allow for the hands-on experiences that enable our students to enter the job market with a modern, up to date training in the most rapidly developing technology of today's world computers.

On each academic unit, the information systems facility includes a computer center and PC labs, with personal computers in a network system. Each of these labs is equipped with their own printers and a workstation environment.

EDP University has an Agreement with Microsoft for the use of applications in our academic courses by faculty and all of our students.

Information Resources Center

The library's primary aim is to support and strengthen the academic programs by ensuring access to relevant and updated information that contributes to the academic, social, cultural, and individual development of our students. To fulfill this purpose, the library is equipped with a collection of printed and unprinted resources.

The audiovisual resources include projectors, DVD player, laptops, and television, among others. A bibliographical research facility composed of computers and printers is available to undergraduate and graduate students for their research, providing access to several databases, the library catalog, inter-library loans, and Internet.

EDP University and the Information Resources Center supports the Copyright Law and does not promote the use and abuse of photocopied material in quantities not allowed.

Programs of Study

School of Arts and General Education

Aligned with the Institution's Mission, the School of Arts and General Education provides support to all of the Institution's Academic Offerings. Its goal is to offer the students with educational experiences that will promote their integral development as human beings. With the support of a social-humanistic component, which provides emphasis to the overall improvement of the students' general academic achievement. The following objectives comprise the basis for the School of Arts and General Education.

Program Objectives

- Demonstrate ability to communicate effectively in verbal, non-verbal and written forms in both Spanish and English. Special emphasis is given to oral communication in English.
- Demonstrate ability to collect, organize, compute, and interpret quantitative and qualitative information.
- Demonstrate the ability to use and apply technology to make decisions.
- Demonstrate ability to identify, locate, and use information tools for research purposes.
- Demonstrate ability in mathematical reasoning and respect for the environment.
- Demonstrate knowledge of the relationship between social sciences and humanities, and understanding of the value of a global perspective on society with respect to past, present, and future events.
- Demonstrate ethical and cultural awareness, and understanding of cultural diversity, as well as effective and appropriate modes of social interaction.

The general education component is included in all of the Institution's Academic Programs through the following courses:

Course	Course Name	Credits
ART 1101	Art Appreciation	3
BIO 1101	Introduction to Biology I	3
BIO 1102	Introduction to Biology II	3
BIO 1220	Human Anatomy and Physiology I	3
BIO 1222	Human Anatomy and Physiology II	3
BIO 2209	Fundamentals of Microbiology	3
CHE 1160	General Chemistry	3
ENG 0100	English Fundamentals	3
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3

Course	Course Name	Credits
ENG 3201	Business English I	3
ENG 3202	Business English II	3
HUM 1101	Western Civilization I	3
HUM 1102	Western Civilization II	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
HUM 1110	History of Society and Culture	3
LSPR 1101	Sign Language	3
MAT 0100	Fundamentals of Mathematics	3
MAT 1101	Basic Mathematics	3
MAT 1111	Business Mathematics	3
MAT 1113	Mathematics for the Health Professional	3
MAT 2301	Algebra	3
MAT 3302	Pre-calculus	3
PSY 1101	Introduction to Human Behavior I	3
PSY 1102	Introduction to Human Behavior II	3
SASE 1101	Introduction to Sexual Health	3
SOC 1101	Social Sciences I	3
SOC 1102	Social Sciences II	3
SPA 0100	Fundamentals of Spanish	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
SPA 3201	Business Spanish I	3
SPA 3202	Business Spanish II	3
STA 3207	Statistics I	3
STA 4208	Statistics II	3
VUE 1101	Successful University Life	3

Bachelor's Degrees

School of Business Administration

Bachelor's Degree in Business Administration Major in Accounting

Program offered in Hato Rey and Villalba

Discipline: Business Administration CIP CODE: 52.0305

Credential Level: Academic Bachelor's Degree

Program Length in Credit Hours: 115

Program Description

The major in accounting capacitates the student from business administration to register, classify and resume operations of a business to interpret its results. The graduate from this program will contribute ethically to the development of the labor field.

Program Objectives

The major in accounting is organized within the framework of the requirements of specialized jobs like auditing, financial analysis, taxes, and contributions, among others.

1. To demonstrate an understanding of accounting principles, practices and activities
2. To use current IT systems and applications to resolve accounting needs.
3. To analyze basic accounting transactions.
4. To perform quantitative business calculations.
5. To apply business communication principles to communication situations in business practice.
6. To classify basic principles of management theory.
7. To apply marketing concepts to basic business scenarios.
8. To determine job order costs and manufacturing costs.
9. To analyze corporate financial statements.
10. To apply auditing principles to business procedures and reports.

Alumni Profile

Upon completion of their studies in Bachelor's Degree in Business Administration, major in Accounting, the alumni is prepared to:

1. Demonstrate dominion of the fundamental principles and concepts in the areas of business administration.
2. Acquire the professional competencies to develop efficiently in their field, be it the mercantile industry, manufacturing, finance and private or public service enterprises.
3. Master the techniques of information system of accounting data.
4. Know, interpret and apply the accounting principles generally accepted that will help them in the preparation and analysis of financial reports to make effective decisions in the labor field, taking into consideration the ethical aspects.

5. Apply the theory in terms of situations and problems related to the diverse areas of specialization in the field of accounting like: costs, taxes and financial analysis, among others.
6. Know the diverse technology application programs related to the processing of financial data.
7. Acquire the professional competencies to perform well in the area of auditing.
8. Exercise an appropriate behavior in the light of the professional ethics precepts.
9. Keep professionally updated on the new tendencies of globalization and international markets.
10. Analyze the implications of the global market to support management for administrative, economic and financial decision making.
11. Analyze how an industry and a business operates, mastering their structures and operating mechanisms.
12. Those that opt for the completion of the additional courses offered by the Institution will be prepared and qualified to take the Certified Public Accountant tests.

Program of Study

Degree requirements: Candidates for the Bachelor's Degree in Business Administration, major in Accounting, must complete the minimum course requirements of 115 credits as outlined in the following program study and reach at completion a 2.00 GPA minimum on both the general and core courses.

Major

Code	Course Name	Credit Hours
ACC 2113	Introduction to Accounting I	4
ACC 2114	Introduction to Accounting II	4
ACC 3200	Computerized Accounting	3
ACC 3213	Intermediate Accounting I	4
ACC 3214	Intermediate Accounting II	4
ACC 3215	Cost Accounting	3
ACC 3217	Taxes of Puerto Rico	3
ACC 3310	Federal Tax Accounting	3
ACC 4218	Auditing	3
ACC 4330	Advanced Accounting	3
Total		34

Core

Code	Course Name	Credit Hours
BA 1313	Administrative Theory	3
BA 2301	Business Law	3
BA 3332	Business Ethics	3
BA 3335	Marketing	3
BA 3351	Managerial Economics	3
BA 4330	Strategic Planning	3
ECO 2101	Economics I	3
ECO 2102	Economics II	3
FIN 2105	Business Finance	3
FIN 4310	Money and Banking	3
MAT 1111	Business Mathematics	3
STA 3207	Statistics I	3
STA 4208	Statistics II	3
Total		39

General Education

Code	Name	Credit Hours
BIO 1101	Introduction to Biology I	3
BIO 1102	Introduction to Biology II	3
ENG 1101	English I	3
ENG 1102	English II	3
HUM 1101*	Western Civilization I	3
HUM 1102*	Western Civilization II	3
MAT 2301	Algebra	3
MAT 3302	Pre-Calculus	3
PRO 1101	Computer Operations	3
SOC 1101*	Social Science I	3
SOC 1102*	Social Science II	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
	Total	33
*The student selects six (6) credit hours from this list.		

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Electives	Electives Courses	6
	Total	9

Bachelor's Degree in Business Administration Major in Management

Program Offered in Hato Rey and Online

Discipline: Business Administration CIP CODE: 52.0305

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 110

Program Description

This program prepares students to run their own businesses and/or of others. The students are provided with basic and advanced theories, principles and procedures in planning, organizing, directing and controlling all aspects of business operation. Also, the management major includes innovations relating to leadership in organization. This will allow for a contribution to the labor world with graduates that garner the proactive components for the management innovations needed in a global world.

Program Objectives

1. To develop a dictated and specific reference of the historic evolution of administration, in order to facilitate its understanding and to stimulate an effective vision of its future.
2. To stimulate the development and the competencies related to the use of applied logic to the principles of reflection, interpretation, conceptualization and synthesis, with emphasis on effective communication skills.
3. To stimulate and develop respectfulness and appreciation for the language and its valuable creative expression, and for its capability to express the human potential.
4. To develop a worthy professional, capable of analyzing complex situations for the precise and productive decision-making process in the diverse areas of business administration.
5. To develop basic knowledge in accounting skills, so as to make possible the comprehension and the management of modern accounting systems and the integration of this knowledge to the diverse areas of business administration.
6. To develop the skills necessary to understand and conceptualize production systems for goods and services, and the functions of their basic structures.
7. To stimulate interest and curiosity to extend knowledge of the diverse areas of business administration.
8. To develop skills in the use of the computer as a valuable tool in the decision-making process in fields related to business administration.
9. Apply mathematical reasoning skills.
10. To stimulate intellectual growth and professional advancement.
11. To establish communication channels, so that the achievements of our graduates contribute to a continuous curricular revision, towards the enrichment of the degree in business administration.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Business Administration, major in Management, the alumni are prepared to:

1. Integrate the acquired knowledge to compete favorably in areas related to business management.
2. Demonstrate knowledge of the principles that govern the commercial activities of a business, both public and private.
3. Apply the concepts, models, theories and diverse points of view related to human behavior to create better and more just organizations.
4. Apply the functions of the management process such as: planning, organizing, supervising and controlling.
5. Successfully direct work groups to achieve business goals.
6. Integrate and apply the behavioral sciences to work situations for the solution of problems.
7. Contribute to the solution of social and economic problems through the development of a critical attitude.
8. Demonstrate a high degree of ethical professionalism and social responsibility.
9. Design strategic planning processes to achieve management effectiveness and efficiency.
10. Manage software related to the budgeting area to measure the achievement of organizational goals.

Program of Study

Degree requirements: Candidates for Bachelor's Degree in Business Administration, major in Management, must complete the course requirements of 110 credits as outlined in the following program study and reach at completion a 2.00 GPA minimum on both the general and core courses.

Major

Code	Course Name	Credit Hours
ACC 3315	Managerial Accounting	3
BA 1110	Organizational Behavior	3
BA 1313	Administrative Theory	3
BA 2210	Leadership	3
BA 2301	Business Law	3
BA 2321	Human Resources Administration	3
BA 3332	Business Ethics	3
BA 3335	Marketing	3
BA 4330	Strategic Planning	3
BA 4350	Operation and Production Management	3
BA 4400	Business Development	3
Total		33

Core

Code	Course Name	Credit Hours
ACC 2113	Introduction to Accounting I	4
ACC 2114	Introduction to Accounting II	4
ACC 3215	Cost Accounting	3
BA 3351	Managerial Economics	3
ECO 2101	Economics I	3
ECO 2102	Economics II	3
FIN 2105	Business Finance	3
FIN 4310	Money and Banking	3
MAT 1111	Business Mathematics	3
STA 3207	Statistics I	3
STA 4208	Statistics II	3
Total		35

General Education

Code	Course Name	Credit Hours
HUM 1101*	Western Civilization I	3
HUM 1102*	Western Civilization II	3
MAT 2301	Algebra	3
MAT 3302	Pre-Calculus	3
BIO 1101	Introduction to Biology I	3
BIO 1102	Introduction to Biology II	3
PRO 1101	Computer Operations	3
SOC 1101*	Social Sciences I	3
SOC 1102*	Social Sciences II	3
ENG 1101	English I	3
ENG 1102	English II	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
Total		33
*The student selects six (6) credit hours from this list.		

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Electives	Electives	6
Total		9

Bachelor's Degree in Political Sciences and International Relations

Program Offered in Hato Rey, San Sebastian and Villalba

Discipline: Political Science and Government CIP CODE: 45.1099

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 119

Program Description

The Bachelor's Degree in Political Science and International Relations combines the disciplines of political science and international relations. Within the courses of the program, topics and disciplines that transcend traditional issues in this field such as climate change, the Promesa Law and public debt are addressed. As part of the program, an internship is included in the Legislative Assembly, mainly in the Senate of Puerto Rico and the Office of Legislative Services; where students, as a graduation requirement, will have the experience of serving as temporary legislative advisers.

Program Objectives

1. Develop awareness of the social role from a public service perspective.
2. Master the responsibilities of government and public service in a cultural, political and social context.
3. Develop competencies on governmental decision-making processes and their repercussions on society.
4. Manage the generation of leaders of change in the public service, competent in aspects of national and international politics.
5. Analyze trends of emerging socio-political changes at a national and international level.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Political Sciences and International Relations, the alumni are prepared to:

1. Develop a comprehensive vision of governments and the different world political systems.
2. Know and apply local and international policies and laws that affect the government of Puerto Rico and its relationship with other countries.
3. Demonstrate advanced knowledge about the nature of public administration, as well as types of government and political ideologies.
4. Master the processes of public administration that affect the management of local and international politics.
5. Administer the public sector rigorously from a scientifically-based methodology and work tools.
6. Develop public policies to transform institutions through social responsibility.

7. Contribute to the progress and solution of domestic and international political situations.
8. Promote a better quality of life for citizens, from a sociocultural, legal, political, and local and international perspective.

Program of Study

Degree requirements: Candidates for Bachelor's Degree in Political Sciences and International Relations, must complete the course requirements of 119 credits as outlined in the following program of study and reach at completion a 2.50 GPA minimum on both major and core courses.

Major

Code	Course Name	Credit Hours
PSIR 1201	Government of Puerto Rico	3
PSIR 1210	United States Government	3
PSIR 2110	Climate Change and Environment	3
PSIR 3105	European Union and Multinational Countries	3
PSIR 3110	Political Power and Citizen Participation	3
PSIR 3215	Technological Innovation in Government	3
PSIR 3220	The Electoral Process and Political Parties	3
PSIR 4105	Foreign Relations and Globalization	3
PSIR 4110	Changes in the World Order	3
PSIR 4115	International Politics and the UN	3
PSIR 4205	Urban Planning and Sustainable Development	3
PSIR 4210	Public Opinion and Media	3
PSIR 4215	Political relations between Puerto Rico and the United States	3
PSIR 4220	Public Debt	3
PSIR 4230	PROMESA Federal Law	2
PSIR 4300	Internship	3
Total		47

Core

Code	Course Name	Credit Hours
CJU 1100	Constitutional Law	2
PSIR 1101	Introduction to Political Sciences	3
PSIR 1105	Classical, Medieval and Contemporary Theory	3
PSIR 1110	Global Society, Historical Processes and Comparative Politics	3
PSIR 1115	Principles of International Law	3
PSIR 1120	Government Systems and Economic Systems	3
PSIR 1220	Principles of Public Administration	3
PSIR 2105	Diplomacy and the International Community	3
PSIR 2205	Political Analysis and Research Techniques	3
PSIR 2210	Sociological, Cultural and Geopolitical Development	3
PSIR 2215	Governability and Governance	3
PSIR 3205	Gender and Political Power	3
PSIR 3210	Civil Rights	3
Total		38

General Education

Code	Course Name	Credit Hours
BA 1313	Administrative Theory	3
BIO 1101	Introduction to Biology I	3
LB 1101	Skills Laboratory I	1
ENG 1101	English I	3
ENG 1102	English II	3
HUM 1101	Western Civilization I	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
SOC 1101	Social Sciences I	3
PRO 1101	Computer Operations	3
	Total	31

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
	Total	3

School of Criminal Justice

Bachelor's Degree in Science of Criminal Justice

Major in Forensic Sciences

Program Offered in Hato Rey, San Sebastian and Caguas

Discipline: Law CIP CODE: 43.0106

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 122

Program Description

The Bachelor's Degree in Science of Criminal Justice with a Major in Forensic Sciences is designed to help the student understand what types of evidence are collected from crime scenes, and know how to interpret information that is gathered in order to support Law and Order procedures.

Forensic Science is a vital part of the Justice System. The goal of the Forensic Science Expert is to effectively use the information available to determine the facts using the most advanced methodology and technology available. This area of study covers a variety of disciplines such as: constitutional law, criminal procedure, criminology, forensic investigation, evidence analysis and management, and natural sciences, among others.

Program Objectives

1. Implement forensic ethical standards in the investigations.
2. Investigate and analyze the nature, motives and implications of the offender's criminal behavior.
3. Apply the necessary skills for the discernment, removal, analysis, interpretation, classification and comparison of impressions left at the scene of the crime.
4. Prepare expert reports, along with presenting the results of the forensic analysis for their admissibility in the courts of Puerto Rico and the United States.
5. Establish evidence based conclusions using forensic investigation techniques and technological advances under the required legal criteria for its admissibility in court.
6. Acquire the necessary skills to attain and work within a forensic career in any law enforcement agency.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Science of Criminal Justice Major in Forensic Sciences, the alumni are prepared to:

1. Analyze collected evidence and develop investigative strategies at the crime scene applying scientific, legal, ethical and practical methods.
2. Follow protocols in the collection of evidence in a forensic investigation by applying the theoretical, scientific and legal standards.
3. Evidence the crime's origins, causes, and prevention, as well as the rehabilitation of the transgressor.

4. Evaluate and analyze suspicious documents and allegations of fraud to determine their veracity and admissibility.
5. Use the appropriate techniques to work and rebuild the crime scene both in the field work phase and in the legal aspects of admissibility.
6. Analyze and apply methods of collecting technological based evidence in an investigation.
7. Recognize the various forms of death and the signs of violence in the bodies and remains found in criminal scenes.
8. Identify toxic substances that can cause the death of an individual.
9. Use photographic and forensic planimetry techniques to preserve evidence found at the scene of the crime in its original state.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Science of Criminal Justice, Major in Forensic Sciences, must complete the course requirements of 122 credits as outlined in the following program study and reach at completion a 2.00 GPA minimum on both the general and specializations courses. All major courses marked with an asterisk (*) must be approved with a minimum grade of C.

Major

Code	Course Name	Credit Hours
CHE 3000*	Forensic Chemistry	3
FSC 1000*	Introduction to Forensic Science	3
FSC 2001*	Forensic Investigation	3
FSC 2002*	Introduction to Criminalistics	2
FSC 3003*	Investigation and Scene Reconstruction	3
FSC 3004*	Basic Concepts of Forensic Pathology	3
FSC 3005*	Forensic Anthropology	3
FSC 3006*	Digital Evidence and Multimedia	3
FSC 3007*	Forensic Psychology	3
FSC 3008*	Forensic Toxicology	3
FSC 3009*	Forensic Ethics	2
FSC 3010*	Photography and Forensic Video	3
FSC 3011*	Fingerprinting	2
FSC 3012*	Forensic Planimetry	2
FSC 4000*	Evaluation of Documents and Allegations of Fraud	3
FSC 4001*	Drafting of Science Reports Forensic	3
FSC 4003*	Practice	4
Total		48
*These courses must be approved with a minimum grade of C.		

Core

Code	Course Name	Credit Hours
BA 1313	Administrative Theory	3
BIO 1220	Human Anatomy and Physiology I	3
LB 1220	Human Anatomy and Physiology I Laboratory	1
BIO 1222	Human Anatomy and Physiology II	3
LB 1222	Human Anatomy and Physiology II Laboratory	1
CHE 1167	Chemistry I	3
LC 1167	Chemistry Laboratory I	1
CJU 1100	Constitutional Law	2
CJU 1101	Criminal Law	3
CJU 2101	Criminal Procedure Law	3
CJU 2102	Criminology	2
CJU 2103	Law of Evidence	3
CJU 2104	Juvenile Law	2
CJU 3000	Federal Jurisdiction	2
CJU 3001	Interview, Interrogation and Testimony	3
STA 3207	Statistics I	3
Total		38

General Education

Code	Course Name	Credit Hours
CIF 1001	Physical Sciences	3
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
MAT 2301	Algebra	3
PRO 1101	Computer Operations	3
PSY 1101	Introduction to Human Behavior I	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
SOC / HUM 1101	Social Sciences I/ Western Civilizations I	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
Total		33

Electives

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Total		3

School of Nursing

Bachelor's Degree in Science of Nursing

Program Offered in Hato Rey, San Sebastian, Manati, Humacao, Villalba and Caguas

Discipline: Nursing CIP CODE: 51.3808

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 124

Program Description

The Bachelor's Degree in Nursing Science develops a professional generalist nurse equipped with all the tools necessary to provide direct care to individuals, families and communities. The goal of nursing is to promote a unique integral service that contributes to prevent diseases, promote health, and/or restore health. All nursing actions are based on scientific principles and nursing conceptual frameworks.

Program Objectives

1. Know and use existing human resources and materials in the work scenario in an efficient and effective way.
2. Demonstrate the use of good inter-personal relationships that will allow an effective interaction with clients, colleagues, and other health group members.
3. Possess strong reading, writing, mathematical, and verbal and non-verbal communication skills.
4. Perform the role of a professional generalist nurse in various health care scenarios within the health system of Puerto Rico, United States, and Transculturally.
5. Use and manage computer and high technology as an instrument in offering an optimal professional nursing care.
6. Exhibit personal values that show the capacity of making ethical, human, and legal decisions.
7. Pursue continuous learning and truth in the personal and professional aspects.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Sciences, major in Nursing, the alumni is prepared to:

1. Apply the nursing process methodology, theories of discipline, and evidence-based practice to provide general nursing care.
2. Apply the nursing process methodology, theories of discipline, and evidence-based practice to provide general nursing care.
3. Maintain communication with the multidisciplinary health team to manage a safe and continuous care of the client, family and community.
4. Design, implement and evaluate strategies to defend and protect the life and dignity of the individual.
5. Assume a leadership role in implementing the standards of the profession of nursing practice.

6. Develop and manage strategies oriented to nursing administration at different levels of the organization.
7. Use multidisciplinary resources to design, implement and evaluate comprehensive education plans to meet the learning needs of individuals, groups or communities.
8. Analyze the impact of evidence-based practice and apply the findings to customer care, family and community care.
9. Participate actively in local, regional, national and international organizations, to promote the development of the nursing profession.

Program of Study

Degree requirements: Candidates for the Bachelor's Degree of Science in Nursing must complete the course requirement of 124 credits as outlined in the following curriculum and reach at completion a 2.50 GPA minimum on both, general and specialization courses. All major and core courses must be approved with a minimum grade of C.

License requirements: According to Law number 9 established in 1987, all students graduated from a nursing program must approve the Examination Board Test offered by the *Junta Examinadora de Enfermeros de Puerto Rico* in order to legally practice nursing in Puerto Rico. Program accredited by the Accreditation Commission for Education in Nursing (ACEN).

Major

Code	Course Name	Credit Hours
NUR 1001 *	Fundamentals of Nursing	3
NUR 1104 *	Mother and Infant Care	3
NUR 1115 *	Posology for Nursing	2
NUR 1140 *	Pharmacology for Nursing	3
NUR 1301 *	Fundamentals of Nursing Practice	2
NUR 1304 *	Mother and Infant Care Clinical Practice	2
NUR 2206 *	Child and Adolescent Care	3
NUR 2306 *	Child and Adolescent Care Clinical Practice	2
NUR 2208 *	Mental Health and Mental Dysfunction	3
NUR 2308 *	Mental Health and Mental Dysfunction Clinical Practice	2
NUR 2210 *	Adult Care in Sickness Situations I	3
NUR 2310 *	Adult Care in Sickness Situations I Clinical Practice	2
NUR 2220 *	Adult Care in Sickness Situations II	3
NUR 2320 *	Adult Care in Sickness Situations II Clinical Practice	2
NUR 3000	Physiopathology	3
NUR 3225 *	Health Assessment	3
NUR 3325 *	Health Assessment Clinical Practice	1
NUR 3260 *	Family and Community Care	3
NUR 3360 *	Family and Community Care Clinical Practice	2
NUR 3250 *	Nutrition Fundamentals	2
NUR 3375 *	Management in Nursing	3
NUR 4395 *	Research in Nursing	2

NUR 4460 *	Seminar	1
NUR 4500*	Critical Patient Care	3
NUR 4300*	Critical Patient Care Clinical Practice	2
	Total	60
* This course must be approved with a minimum grade of C.		

General Education

Code	Course Name	Credit Hours
ENG 1101	English I	3
ENG 1102	English II	3
HUM 1101**	Western Civilization I	3
HUM 1102**	Western Civilization II	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
PSY 1101	Introduction to Human Behavior I	3
PSY 1102	Introduction to Human Behavior II	3
SOC 1101**	Social Sciences I	3
SOC 1102**	Social Sciences II	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
PRO 1101	Computer Operations	3
	Total	30
** Students select six (6) credits in this list.		

Core

Code	Course Name	Credit Hours
BIO 1220*	Human Anatomy and Physiology I	3
LB 1220*	Human Anatomy and Physiology I Laboratory	1
BIO 1222*	Human Anatomy and Physiology II	3
LB 1222*	Human Anatomy and Physiology II Laboratory	1
BIO 2209*	Fundamentals of Microbiology	3
LB 2209*	Fundamentals of Microbiology Laboratory	1
CHE 1160*	General Chemistry	3
LC 1160*	General Chemistry Laboratory	1
ENG 2203	Conversational English	3
MAT 2301	Algebra	3
STA 3207	Statistics I	3
	Total	25
* This course must be approved with a minimum grade of C.		

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
	Elective Courses	6
	Total	9

San Juan School of Design

Bachelor's Degree in Arts Major in Interior Design and Decoration

Program Offered in Hato Rey

Discipline: Design CIP CODE: 50.0408

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 126

Program Description

A program in the applied visual arts that prepares individuals to apply artistic principles and techniques to the professional planning, designing, equipping, and furnishing of residential and commercial interior spaces. Includes instruction in computer applications, drafting, and graphic techniques; principles of interior lighting, acoustics, systems integration, and color coordination; furniture and furnishings; textiles and their finishing; the history of interior design and period styles; basic structural design; building codes and inspection regulations; and applications to office, hotel, factory, restaurant and housing design.

Program Objectives

1. Encourage the development of values, communication and leadership skills that enable students to design and decorate a variety of environments.
2. Develop technology skills that enable the development of two and three dimensional drawings of interior spaces.
3. Apply the elements and principles governing the interior design and decoration, and articulate the functionality and harmony within a successful design or decorative composition, both residential and commercial.
4. Develop, design and implement effective programming of design and decoration, to create functional and aesthetic spaces, in order to increase productivity, protection, health, safety and welfare of users.
5. Maximum use of the intellectual and socio-cultural human being to promote the design and decoration successfully.
6. Demonstrate the skills and meet the qualifications required by law to validate and exercise the profession of Interior Design - Decoration.
7. Promote their own business management in line with codes of ethics and integrity.
8. Develop their skills to serve as interiors project manager, materials and products specialist, and furniture and display designer.

Alumni Profile

Graduates of the Bachelor's Degree in Interior Design and Decoration are considered professionals with skills, attitudes and general knowledge of interior design and decoration.

After completing his studies, the graduate will be able to:

1. Meet the requirements established by law and apply the ethical and legal principles that govern the practice and profession of the interior designer-decorator.
2. Select and create the design and decor suitable for the needs of customers.
3. Administration and practice of their profession, from preparation of proposals for services, cost estimates and contracts.
4. Master the skills required for project supervision.
5. Work in a variety of industries such as:
 - a. Residential Interior Designer – Decorator
 - b. Commercial Interior Designer – Decorator
 - c. Institutional Interior Designer – Decorator
 - d. Project Manager
 - e. Display Designer
 - f. Space Planner
 - g. Interior Design Trends
 - h. Material and Product Specialist
 - i. Product Specifier and Buyer
 - j. Furniture Designer
 - k. Set Designer
 - l. Editor and Critic of Interior Design
6. Develop his/her own industry or business.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Arts, Major in Interior Design and Decoration must complete the course requirements of 126 credits as outlined in the following program of study and reach at completion a 2.00 G.P.A. minimum on both the general and major courses.

Major

Code	Course Name	Credit Hours
ART 2221	Art in Puerto Rico	3
DEC 1102	Fundamentals of Design and Decoration	4
DEC 2105	Interior Design Materials	4
DEC 2113	Lighting Systems and Techniques	2
DEC 2205	Historical Styles I	3
DEC 2209	Historical Styles II	3
DEC 2225	Decorative Arts	2
DEC 3117	Classic Furniture in Contemporary Environments	3
DEC 4120	LEED for Interiors	3
DIS 1305	Presentation and Technical Concept of Design	3
DIS 2306	Perspective and Rendering	4
DIS 2309	Residential Design I	4
DIS 2313	Residential Design II	4
DIS 2318	Introduction to Computer Aid Drawing	3
DIS 2321	Commercial Design I	4
DIS 2329	Introduction to Landscape Design	2
DIS 2501	Administration and Practice of the Profession	2
DIS 3317	Residential Design III	4
DIS 3331	Furniture Design	3
DIS 4325	Commercial Design II	4
DIS 4330	Lighting Design II	2
DIS 4505	Portfolio	3
Total		69

General Education

Code	Course Name	Credit Hours
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
HUM 1101*	Western Civilizations I	3
HUM 1102*	Western Civilizations II	3
SOC 1101*	Social Sciences I	3
SOC 1102*	Social Sciences II	3
MAT 1111	Business Mathematics	3
MAT 1101	Basic Mathematics	3
PRO 1101	Computer Operations	3
PSY 2401	Space – Materials - Sensations	2
NAT	Science Electives	3
Total		38
* Students select nine (9) credits in this list.		

Core

Code	Course Name	Credit Hours
ART 1101	Art Appreciation	3
ART 2213	Art History I	3
ART 2217	Art History II	3
BA 1313	Administrative Theory	3
DIS 1301	Basic Drawing	4
Total		16

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Total		3

Bachelor's Degree in Arts Major in Digital Fashion Design

Program Offered in Hato Rey, San Sebastian, Manati and Caguas

Discipline: Design CIP CODE: 50.0407

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 124

Program Description

Education, fashion and technology are in an accelerated and continuous growth, thus providing for an opportunity to develop an educational program integrating technology with fashion design. Using the computer as a primary medium, the program prepares students to work in the greatly creative and intensely competitive field of fashion design. Graduates of the program are able to apply contemporary artistic principles and techniques into the design of commercial fashions, clothing and accessories, as well as, management of fashion collections through the use of digital technologies.

Program Objectives

1. Prepare competent professionals in the field of Digital Fashion Design.
2. Meet development needs within the fashion industry in Puerto Rico.
3. Evaluate and apply the principles of fashion design to develop “separates” and collections.
4. Plan different fashion concepts since their conception to the production of the final product.
5. Apply effective problem solving, technological skills, communication, and leadership within the fashion industry.
6. Acquire proficiency in digital technologies programs to create and edit original designs.
7. Design your own textile prints using digital programs.
8. Create original designs for exclusive clientele and fashion collections.
9. Develop basic skills of self-employment.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Arts, Major Digital Fashion Design, the alumni is prepared to:

1. Express artistic inspiration when designing individual garments and fashion collections.
2. Apply their knowledge in digital design art illustrations and models.
3. Assist in the promotion and sales within the field of fashion design.
4. Create fashion collections.
5. Develop exclusive designs for special occasions, including wedding and evening dresses.
6. Designing and fabricate women's and men's clothing.
7. Design computer aided textile designs.
8. Understand and develop perception skills for drawing live models.
9. Develop an effective business plan in order to start their own business within the fashion industry.

10. Demonstrate proper use of basic skills such as communication, planning, time organization, and identify, formulate and solve problems.
11. Demonstrate basic skills such as, the ability to apply knowledge in the day to day practice, investigative capabilities, leadership, decision making, and formulation and management of projects.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Arts, Major in Digital Fashion Design, must complete the course requirements of 129 credits as outlined in the following program study and reach at completion a 2.00 GPA minimum on both the general and specializations courses.

Major

Code	Course Name	Credit Hours
DMD 1001	Sewing I	3
DMD 1202	Fashion Illustration	4
DMD 1203	Fashion Design I	3
DMD 2001	Patterns I	3
DMD 2002	Patterns II	3
DMD 2003	Draping I	3
DMD 2004	Draping II	3
DMD 2006	Textiles	3
DMD 2008	Fashion Event Production	3
DMD 2203	Fashion Design II	3
DMD 2301	Spec and Technical Flats	3
DMD 2302	Fashion Digital Image Design	3
DMD 3001	Sewing II	3
DMD 3003	Textile Digital Design	3
DMD 3201	Collection Development and Construction	4
DMD 3204	Life Model Drawing	3
DMD 4001	Stretch Fabrics (Bathing Suits)	3
DMD 4002	Patterns III (Special Occasion)	3
DMD 4005	Internship (150 hrs.)	4
Total		60

Information Systems

Code	Course Name	Credit Hours
PRO 1101	Computer Operations	3
BADD 1100	Introduction to Digital Design I	3
BADD 1102	Digital Illustration	3
BADD 2102	Digital Design II	3
Total		12

General Education

Code	Course Name	Credit Hours
SPA 1101	Spanish I	3
SPA1102	Spanish II	3
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
HUM/SOC 1101	Socio humanistic component	3
HUM 1110	History of Society and its Culture	3
MAT 1101	Basic Mathematics	3
MAT 1111	Business Mathematics	3
ART 1101	Art Appreciation	3
ART 2213	Art History I	3
ART 2221	Art in Puerto Rico	3
BIO 1101	Introduction to Biology I	3
LB 1101	Skills Laboratory I	1
Total		40

Other Requirements

Code	Course Name	Credit Hours
BA 1313	Administrative Theory	3
BA 3101	Fashion Marketing	3
PSY 1101	Psychology	3
VUE 1101	Successful University Life	3
Total		12

Bachelor's Degree in Arts in Digital Design Major in Multimedia

Program Offered in Hato Rey

Discipline: Design CIP CODE: 50.0401

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 118

Program Description

The Bachelor's Degree in Arts in Digital Design with a concentration in Multimedia develops professionals within the field of visual communication and digital design. It prepares the student in the areas of print design, web design and multimedia design by using design programs, which are the main tools for this type of work.

Program Objectives

1. Identify potential communication problems and develop visual responses to it.
2. Analyze, investigate, and generate creative solutions, as required by the customer.
3. Identify social and cultural contexts.
4. Apply various tools, software, and technologies for the conception and development of design projects.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Arts in Digital Design with Major in Multimedia, the alumni are prepared to:

1. Develop sketches, designs, and publications for print and digital media through the use of computer software.
2. Make appropriate use of visual elements such as color, shape, images, illustrations, and typography, as part of a design.
3. Develop, program, and design a web page.
4. Develop audiovisual projects using 2D and 3D animations.
5. Develop, design and apply marketing strategies within social networks.
6. Show extensive knowledge in the use of tools and technologies within the scope of multimedia, applicable in design and visual communication.
7. Identify communication problems and offer appropriate solutions through design, multimedia, animation, Web and/ or social networks.
8. Demonstrate basic skills such as proper use of communication, planning, organization of time, problem identification, and solution.
9. Demonstrate basic skills, such as: reflective and critical thinking, information and computer technology, commitment to the socio-cultural setting, value and respect for diversity and multiculturalism, commitment to the preservation of the environment, ability to work autonomously, empathy, self-confidence, ability to encourage the development of others,

initiative, drive towards achievement, adaptability, capacity for teamwork, commitment, ethics, and social responsibility.

10. Demonstrate basic systemic skills such as the ability to apply knowledge of the study area within the practice of their profession, research capacity and work towards common goals in order to make decisions (leadership), and formulate and manage projects.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Arts in Digital Design, Major in Multimedia, must complete the course requirements of 118 credits as outlined in the following program study and reach at completion a 2.00 GPA minimum on both the general and specializations courses.

Major

Code	Course Name	Credit Hours
BADD 1100	Introduction to Digital Design I	3
BADD 1102	Digital Illustration	3
BADD 1103	Social Media and Web Technologies	3
BADD 2101	Typographic Design	3
BADD 2102	Digital Design II	3
BADD 2104	2D Animation	3
BADD 2201	Editorial Design	3
BADD 2205	Web Advertising and Marketing	3
BADD 3304	Introduction to 3D Design	3
BADD 3306	Web Design I	3
BADD 4301	Introduction to 3D Animation	3
BADD 4302	Web Design II	3
BADD 4304	Digital Video Editing	3
BADD4401	Portfolio	3
ITP 2350	Web Page Design and Development	3
Total		45

Core

Code	Course Name	Credit Hours
BA 1313	Administrative Theory	3
BA 3335	Marketing	3
BA 4330	Strategic Planning	3
PRO 1101	Computer Operations	3
PRO 1110	Computers and Information Systems	3
ITN 2375	Networks Concepts	3
ITP 1103	Principles of Applied Programming and Logic Structures	3
Total		21

General Education

Code	Course Name	Credit Hours
ART1101	Art Appreciation	3
ART 2213	Art History I	3
BIO 1101	Introduction to Biology I	3
LB 1101	Skills Laboratory I	1
ENG1101	English I	3
ENG1102	English II	3
ENG2203	Conversational English	3
SOC/HUM	Socio Humanistic Component	3
SOC/HUM	Socio Humanistic Component	3
HUM1105	Historical Development of Puerto Rican Cultural Identity	3
MAT1101	Basic Mathematics	3
MAT1111	Business Mathematics	3
PSY1101	Introduction to Human Behavior I	3
SPA1101	Spanish I	3
SPA1102	Spanish II	3
Total		43

Electives

Code	Course Name	Credit Hours
	Electives	6
Total		6

Other requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Total		3

School of Science and Health

Bachelor's Degree in Natural Sciences

Program Offered in Hato Rey and San Sebastian

Discipline: Natural Sciences CIP CODE: 30.1801

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 121

Program Description

The Natural Sciences cover all science related disciplines dedicated to the study of nature following the scientific method modality. This combines the areas of Biology, Chemistry, Genetics, Microbiology and Physics, among other disciplines related to the study of life. The Bachelor's Degree in Natural Sciences is a great opportunity for students who wish to pursue studies towards a specialization in any of the areas previously mentioned, as well as students who wish to continue studies in medicine or other health-related professions.

Program Objectives

1. Apply scientific and historical knowledge of the natural sciences in research.
2. Correctly use the terminology related to Natural Sciences.
3. Develop the appropriate techniques for the management of science instrumentation.
4. Evaluate the biological aspects in relation to the events that occur in their environment.
5. Develop the methodology and analysis of scientific research.
6. Identify and apply chemical and physical aspects to solve and comprehend daily life circumstances.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Natural Sciences, the alumni is prepared to:

1. Implement statistical studies when developing research projects.
2. Identify and comprehend symbols, formulas, chemical elements and equations.
3. Apply the bioethical concepts to the scientific research.
4. Identify molecular structures and organic compositions.
5. Implement laws and procedures of physics in the natural sciences.
6. Evaluate the relevance of the behavioral and neuro sciences in the natural sciences field of study.
7. Explain the relationship between the genetic, epigenetic and environmental factors and its impact in the organisms.
8. Determine the role of microorganisms in human health, the industry, and the environment.
9. Apply the different skills and techniques in the use of science equipment and instruments.

Program of Study

Degree requirements: Candidates for the Bachelor's Degree in Natural Sciences must complete the course requirement of 121 credits as outlined in the following curriculum and reach at completion a 2.50 GPA minimum on both, general and specialization courses. All major and core courses marked with an asterisk (*) must be approved with a minimum grade of C.

Major

Code	Course Name	Credit Hours
BIO 2155*	Molecular Genetics	3
BIO 2208*	General Microbiology	3
LB 2208*	General Microbiology Laboratory	1
BNS 2010*	Introduction to Neuroscience	3
BNS 3001*	Research Methodology	3
BNS 3501*	Bioethics	3
BNS 4001*	Research Seminar I	2
BNS 4002*	Research Seminar II	3
CHE 2171*	Organic Chemistry I	3
LC 2171*	Organic Chemistry Laboratory I	1
CHE 2172*	Organic Chemistry II	3
LC 2172*	Organic Chemistry Laboratory II	1
MAT 2501*	Biostatistics	3
PHY 3211*	Physics I	3
LP 3211*	Physics Laboratory I	1
PHY 3212*	Physics II	3
LP 3212*	Physics Laboratory II	1
	Total	40
* This course must be approved with a minimum grade of C.		

General Education

Code	Course Name	Credit Hours
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
HUM 1101	Western Civilization I	3
HUM 1102	Western Civilization II	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
MAT 2301	Algebra	3
PSY 1101	Introduction to Human Behavior I	3
SOC 1101	Social Sciences I	3
SOC 1102	Social Sciences II	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
PRO 1101	Computer Operations	3
	Total	39

Core

Code	Course Name	Credit Hours
BIO 1101*	Introduction to Biology I	3
LB 1101*	Skills Laboratory I	1
BIO 1102*	Introduction to Biology II	3
LB 1102*	Skills Laboratory II	1
BIO 1220*	Human Anatomy and Physiology I	3
LB 1220*	Human Anatomy and Physiology I Laboratory	1
BIO 1222*	Human Anatomy and Physiology II	3
LB 1222*	Human Anatomy and Physiology II Laboratory	1
CHE 1167*	Chemistry I	3
LC 1167*	Chemistry Laboratory I	1
CHE 1168*	Chemistry II	3
LC 1168*	Chemistry Laboratory II	1
ECO 2101	Economics I	3
MAT 2402	Pre-calculus Applied to Sciences	5
MAT 2420	Calculus I	4
Total		36
* This course must be approved with a minimum grade of C.		

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
	Elective Course	3
Total		6

Bachelor's Degree in Health Sciences in Speech-Language Therapy

Program Offered in Hato Rey, San Sebastian, Manati, Humacao and Villalba

Discipline: Communication Disorders Sciences and Services CIP CODE: 51.0299

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 117

Program Description

The Bachelor's Degree in Health Sciences in Speech-Language Therapy program is designed to prepare students with the skills required to perform the functions stipulated in the "Ley 77 del 3 de junio de 1983", which regulates the exercise of the profession in Puerto Rico. The main purpose of the program is to prepare students with the theoretical and clinical knowledge so they can, under the supervision of a licensed speech-language pathologist, exercise the functions of prevention, screening, and treatment of communication disorders in the population aged 0-21, in accordance with the law.

Program Objectives

1. Prepare graduates with the theoretical and clinical knowledge required to intervene with population with communication disorders, aged 0-21.
2. Prepare graduates with the skills to apply technology during the clinical intervention of the population with communication disorders, aged 0-21.
3. Prepare graduates who are able to critically evaluate scientific literature related to communications disorders in children, while they integrate the principles of evidenced-based practice in their clinical practice.
4. Prepare graduates with the knowledge of the standards of the ethical conduct that govern the profession of Speech and Language Therapy.
5. Prepare graduates with the oral and written communication skills required to perform their duties.
6. Prepare graduates who are able to assume leadership in the provision of services to children with communication disorders while taking into consideration the context of family, the community and society.
7. Prepare graduates with the skills that allow them to diversify the services offered to the population with communication disorders, aged 0-21.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Natural Sciences, the alumni is prepared to:

1. Demonstrate knowledge of the basic processes of human communication including biological, neurological, linguistic, cultural and developmental bases.
2. Demonstrate knowledge of the nature of communication disorders including their causes, characteristics, and the principles and methods of prevention and intervention in the population aged 0-21.
3. Demonstrate knowledge of intervention methods utilized in the treatment of speech, language and swallowing disorders in children.
4. Evidence knowledge of the principles and prevention methods of communication and swallowing disorders in children.
5. Exercise the screening process for speech, language, hearing, and swallowing disorders in the population with communication disorders, aged 0-21.
6. Apply technology in clinical intervention.
7. Implement treatment techniques in speech, language and swallowing disorders intervention in the population aged 0-21.
8. Integrate the principles of evidence-based practice during clinical practice.
9. Measure the execution and progress of patients during therapy intervention.
10. Document clinical intervention in the patient's files.
11. Refer patients to related services, as necessary.
12. Guide parents, teachers and related personnel on the prevention and management of communication disorders in children.
13. Implement the intervention plan designed by the speech and language pathologist.
14. Execute clinical functions following the ethical standards that regulate the profession.
15. Communicate in an effective manner, recognizing the needs, values, linguistic and cultural background of their patients.
16. Conduct themselves in a professional manner when intervening with patients and their families, and when working with colleagues from allied professions.

Program of Study

Degree requirements: Candidates for the Bachelor's Degree in Health Sciences in Speech-Language Therapy must complete the course requirement of 117 credits as outlined in the following curriculum and reach at completion a 2.50 GPA minimum on both, general and specialization courses. All major courses marked with an asterisk (*) must be approved with a minimum grade of B.

Major

Code	Course Name	Credit Hours
SLT 1101	Introduction to speech and language disorders in children	3
SLT 2100	Ethics, legal aspects and clinical process in the speech and	3
SLT 2101	Anatomy and physiology of the mechanisms of speech,	3
SLT 2102	Development of spoken and written language	3
SLT 2103	Phonetics	3
SLT 3001	Articulation and phonology; normal and pathological processes	3
SLT 3002	Language disorders in children	3
SLT 3003	Voice disorders	3
SLT 3004	Fluency disorders	3
SLT 3005	Acoustics	3
SLT 3006	Speech and language disorders intervention	3

SLT 3007	Aural habilitation and rehabilitation	3
SLT 3008	Early intervention	3
SLT 3009	Technological assistance	3
SLT 3010	Sign language	3
SLT 4001	Professional writing in Speech and Language Therapy	2
SLT 4002	Feeding and swallowing in children	3
SLT 4003	Motor speech disorders	3
SLT 4004	Cognitive and neurodevelopmental disorders	3
SLT 4005	Diversity and multicultural aspects in the Speech and Language Therapy intervention	3
SLT 4006*	Clinical practice	4
Total		62
* This course must be approved with a minimum grade of B.		

General Education

Code	Course Name	Credit Hours
ENG 1101	English I	3
ENG 1102	English II	3
HUM 1105	Historical Development of the Puerto Rican Cultural Identity	3
MAT 2301	Algebra	3
PSY 1101	Introduction to Human Behavior I	3
SOC 1101	Social Sciences I	3
SOC 1102	Social Sciences II	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
PRO 1101	Computer Operations	3
Total		30

Core

Code	Course Name	Credit Hours
BIO 1101	Introduction to Biology I	3
LB 1101	Skills Laboratory I	1
BIO 1220	Human Anatomy and Physiology I	3
LB 1220	Human Anatomy and Physiology I Laboratory	1
CIF 1001	Physical Sciences	3
STA 3207	Statistics I	3
BNS 4001	Research Seminar I	2
EDU 2001	Human growth and development	3
EDU 2010	Exceptional student population	3
Total		22

Other Requirements

Code	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Total		3

School of Technology

Bachelor's Degree in Information Technology Science Major in Programming

Program Offered in Hato Rey, San Sebastian, Caguas and Online

Discipline: Information Technology CIP CODE: 11.0299

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 120

Program Description

This program prepares professionals for the information technology industry via studies in areas such as databases, use and management of the Internet, web page creation, cloud resource management, object-oriented programming, mobile device and videogame programming, structured programming in different languages, maintenance and network configuration, use and management of different operating systems, and ethical and legal aspects.

Program Objectives

1. Apply the theoretical conceptualizations related to programming languages in problem solving.
2. Dominate the different programming languages in problem resolution.
3. Develop an innovative and creative perspective in the development of algorithms and programming languages that respond to nonexistent situations.
4. Generate research in the area of information technology related to algorithms and programming languages.
5. Create applications in different environments applying the concepts of programming languages offered in the degree.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Information Technology, Major in Programming, the alumni is prepared to:

1. Develop algorithms and applications in different environments to solve specific processes of an organization and create solutions for the company.
2. Use the tools and software development programs to create prototypes that meet the needs of an organization.
3. Develop an analysis and design plan of an organization to identify the requirements needed to create an information system, as well as, document and evidence the processes established in information systems.
4. Manage databases of different types of information systems for the creation of company reports.
5. Demonstrate and apply at all times the ethical aspects in the computing area and the software development environment of the organization.

6. Administer and manage data centers and information systems of an organization through both in-person and remote techniques.
7. Create Web applications using different languages and tools that meet an organization's needs.
8. Create mobile device applications on different platforms.
9. Design and develop videogame applications using the tools and languages offered in the degree.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Information Technology Science, major in Programming must complete the course requirements of 119 credits as outlined in the following program of study and reach at completion a 2.00 GPA minimum on both the general and specialization courses.

Major

Code	Course Name	Credit Hours
ITN 2375	Networks Concepts	3
ITN 4270	Administration and Configuration of Cloud Resources	3
ITP 2080	Computer Devices & Fault Identification and Monitoring Faults	3
ITP 2230	Programming for Mobile Devices I	3
ITP 2300	Programming - Object Oriented I	3
ITP 2330	Design and Application Development for Videogames	3
ITP 2340	Programming for Mobile Devices II	3
ITP 2350	Web Page Design and Development	3
ITP 3230	Information Systems Administration	3
ITP 3240	Interactive and Innovative Tools on the Web	3
ITP 3301	Cyber Security and Ethical Hacking	3
ITP 3345	Marketing and Trade in the Web	3
ITP 3402	Advance Structure Programming Language	3
ITP 4210	Advanced Database Administration with SQL	3
ITP 4240	Innovative Algorithms Research	3
ITP 4385	Programming - Object Oriented II	3
ITP 4780 / ITP 4790	Application Development Project / Programming Practice	4
Total		52

Core

Code	Course Name	Credit Hours
ACC 2113	Introduction To Accounting I	4
BA 1313	Administrative Theory	3
MAT 1111	Business Mathematics	3
PRO 1101	Computer Operations I	3
PRO 1110	Computers and Information Systems	3
PRO 2212	System Analysis and Design	3
ITP 1103	Principles of Applied Programming and Logic Structures	3
SIC 2400	Databases	3
STA 3207	Statistics I	3
Total		28

General Education

Course	Course Name	Credit Hours
BIO 1101	Introduction to Biology	3
LB 1101	Skills Laboratory I	1
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
MAT 2301	Algebra	3
MAT 3302	Pre-calculus	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
SOC/HUM	Social Sciences I / Western Civilization	3
SOC/HUM	Social Sciences II / Western Civilization II	3
HUM 1105	Historical Development of Puerto Rican Cultural Identity	3
Total		34

Other Requirements

Course	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Elective	Elective	3
Total		6

Bachelor's Degree in Information Technology Science Major in Networks

Program Offered in Hato Rey, San Sebastian, Caguas and Online

Discipline: Information Technology CIP CODE: 11.0901

Credential Level: Academic Bachelor's Degree

Program length in credit hours: 120

Program Description

This program allows students to prepare in areas such as: network security, ethical and legal aspects within the information technology area, operating systems, firewalls, cloud resource management, marketing in computer networks, mobile device and videogame programming, and object-oriented programming.

Program Objectives

1. Analyze, identify and design communications networks according to the needs of an organization.
2. Develop an innovative and updated perspective on the development of communication networks within a company.
3. Apply the various tools and software to diagnose a network.
4. Implement different security protocols in communication networks.
5. Apply the knowledge and different terminologies learned to resolve situations related to the network system.
6. Determine the specific needs for building and designing a network system.
7. Create security policies in a network system according to present and future needs.

Alumni Profile

Upon completion of their studies in the Bachelor's Degree in Information Technology, Major in Networks, the alumni is prepared to:

1. Present documented solutions within the network environment given a specific problem by using the concepts and skills developed in the program.
2. Analyze and design data communications networks according to the needs of the organization.
3. Manage the information systems and contribute in the development of effective solutions viewed from the perspective of variable job positions within the organization.
4. Manage data communication systems using the different transmission media: wiring, wireless and optical.
5. Implement different models of security strategies for data in communications networks within an organization.
6. Use different tools and types of programs for networks diagnosis.

7. Apply the different terminologies used in solving problems within the network environment, as learned throughout the program of study.
8. Implement different protocols used for the data communication networks security.

Program of Study

Degree Requirements: Candidates for the Bachelor's Degree in Information Technology Science, major in Networks must complete the course requirements of 119 credits as outlined in the following program of study and reach at completion a 2.00 GPA minimum on both the general and specialization courses.

Major

Code	Course Name	Credit Hours
ITN 2375	Networks Concepts	3
ITN 3240	Network Operating Systems	3
ITN 3320	Network Security	3
ITN 3340	Diagnosis and Maintenance of Networks	3
ITN 3350	Firewalls and Intrusion Detection	3
ITN 4260	Computer Forensics and Network Routing	3
ITN 4270	Administration and Configuration of Cloud Resources	3
ITN 4780/ ITN 4790	Computer Networks Project / Networks - Practice	4
ITP 2080	Computer Devices & Fault Identification and Monitoring	3
ITP 2230	Programming for Mobile Devices I	3
ITP 2300	Programming - Object Oriented I	3
ITP 2330	Design and Application Development for Videogames	3
ITP 2340	Programming for Mobile Devices II	3
ITP 2350	Web Page Design and Development	3
ITP 3301	Cyber Security and Ethical Hacking	3
ITP 3345	Marketing and Trade in the Web	3
ITP 3402	Advance Structure Programming Language	3
ITP 4385	Programming - Object Oriented II	3
Total		55

Core

Code	Course Name	Credit Hours
ACC 2113	Introduction to Accounting I	4
BA 1313	Administrative Theory	3
MAT 1111	Business Mathematics	3
PRO 1101	Computer Operations	3
PRO 1110	Computers and Information Systems	3
PRO 2212	System Analysis and Design	3
ITP 1103	Principles of Applied Programming and Logic Structures	3
SIC 2400	Databases	3
STA 3207	Statistics I	3
Total		28

General Education

Course	Course Name	Credit Hours
BIO 1101	Introduction to Biology	3
LB 1101	Skills Laboratory I	1
ENG 1101	English I	3
ENG 1102	English II	3
ENG 2203	Conversational English	3
MAT 2301	Algebra	3
MAT 3302	Pre-calculus	3
SPA 1101	Spanish I	3
SPA 1102	Spanish II	3
SOC/HUM 1101	Social Sciences I / Western Civilization I	3
SOC/HUM 1102	Social Sciences II / Western Civilization II	3
HUM 1105	Historical Development of Puerto Rican Cultural Identity	3
Total		34

Other Requirements

Course	Course Name	Credit Hours
VUE 1101	Successful University Life	3
Total		3